



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

DAAR-UL-REHMAT TRUST'S A.E.KALSEKAR DEGREE COLLEGE

**NEAR BHARAT GEAR FACTORY, AT POST- DAWLA, KAUSA, MUMBRA
400612**

<https://aekalsekarcollege.ac.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

DRT'S A. E. Kalsekar Degree College is a **multi faculty institution** which offers conventional courses in Arts, Commerce & Science and Professional courses in B.Com -Banking & Insurance, Management Studies , BCom-Accounting & Finance & BSc- Information Technology at **undergraduate** level and M.Com (Advance Accounting) & MCom (Business Management) at **Post Graduate** level.

The College is Government of Maharashtra recognised **Minority Institute** with **Linguistic and Religious Minority Status**. The institution has been catering to the **diverse needs of learners** which include students from weaker socio-economic background, female students, first generation learners & differently abled learners.

The college is recognized by UGC under section **2(f) and 12 (B)**. The college has earned a reputation in the vicinity for quality education. The college is the **first-degree college** to be set **in the locality** and providing education to the needy. The campus is colossal and surrounded by the mountains. The institution has a **large campus with the state-of-the-art infrastructure**. Currently more than 2000 students are pursuing the degree and postgraduation from the institution. The ambiance of the college is eco-friendly, peaceful and healthy. The vision and mission of the college are rightly helping the stakeholders to obtain moral, ethical and value-based learnings.

Under the Skill Development Initiatives of the Central Government, the institution received **Central Government Funds** and permission for development of Food processing labs. for e three courses 1) Baking Technician, 2) Fish and Sea Food Processing Technician and 3) Multi Skill Technician.

The Skill Development Centre of our College **conducts various Short Term/Add On /Certificate Courses** like Soft Skills, Communication Skills, Personality Development .These courses focus on employability and entrepreneurship skills thereby preparing students to face global challenges. All other IT and infrastructural facilities for students are provided and also maintained.

The college is previously accredited by **NAAC with B++ grade in Cycle I** and has **ISO Accreditation 9001:2015**. The institution continuously strives for quality enhancement by providing conducive teaching learning environment to all the learners.

The **Proactive Management and dedicated qualified staff** continuously work towards the overall development of the students.

Vision

- The Vision and Mission of the institution are aligned to a golden triangle of quality, quantity and equity which strengthen the pillar of excellence.
- The Vision and Mission Statements of the institution reflects the distinct characteristics of the institution. The college **vision stresses** upon the **quest for knowledge** which is reflected in its statement

“O My Lord! Increase me in Knowledge.”(Surah Taha 20:114)

“O Rabb ,Open for Me My Heart.” (Surah Taha 20:25)

- The institution also foresees itself to be a premium institute providing ample opportunities of higher learning to the people in the vicinity.
- The college was formed with the purpose of providing education to the people in the vicinity at moderate expenses. As there was no institution of higher education in the locality, A.E Kalsekar college was the first Degree college in the area . The college has been an assets to the people of the locality as they do not have to commute long distance.
- The Vision and Mission statements are **well executed** through proper planning and implementation through Policy documents.The vision, mission and objectives of the college are conveyed to the students, staff and stakeholders at regular intervals through Orientation Programmes, Meets,through notice boards and College website.
- The institution **visualizes empowerment of students** by providing quality education, developing required skills for employability, retaining cultural and human values & boosting confidence among students to face global challenges.

Mission

- The **Mission** of the college is “**Achieving academic excellence by providing self developing opportunities, inculcating the right moral and social values for developing responsible citizenship**” .
- The institution promotes cultural plurality and diversity and imbibes socio-cultural values like truth, generosity, righteousness amongst the students and moulding them into responsible citizens of the nation.
- **The Goals and Objectives of the institution are as follows**
 1. To impart quality education that would prepare the students to face challenges with confidence.
 2. To impart moral & human values of truth, righteousness, discipline, hard work and team spirit.
 3. To support education that would be secular, liberal and progressive yet respects the cultural plurality.
 4. To develop spirit of inquiry, scientific temperament and pursuit of knowledge among students and faculty.
 5. To sensitize the students and create a sense of responsibility towards social and environmental conditions.
- The college continuously strives to achieve its goal as guided by its Vision, Mission and objective statements and focuses on sustaining quality education.
- The institution seeks to achieve academic excellence and also lays equal emphasis on inculcating moral values, social skills and developing scientific temperament among students. The institution also stresses upon the importance of environmental awareness and responsible citizenship.
- The college conducts various activities which are aligned to Vision, Mission and Objectives of the college.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- DRT's A.E.Kalsekar Degree College is finest institute in the locality with a large and beautiful campus .The gigantic building is replete with state of art infrastructure.
- Able administration: We are honoured with the steady and proactive administration. Individuals check out the infrastructural advancement of the college and in giving assortment of conveniences to the students and staff. It likewise monitors ideal use of a wide range of assets.
- All-encompassing advancement of students: The organization offers numerous projects, expertise improvement and certificate, value-based courses giving wide knowledge to understudies for upgrading their skills and business open doors.
- Education at reasonable expense: Understudies are honoured with the monetary assistance from the board, donor and instructors furthermore by insignificant charges for some courses. To some degree supported field visits/outings/Educational visits, no store book bank, areas of strength for conspire for getting benefit of Govt. plans are given prime significance.
- Infrastructure: Our college is situated in Thane city outskirts.The college has area of 8107sqm with colossal framework.
- ICT Framework: 06 PC's in research centres. 09 projectors, ICT empowered language room and a meeting room and with Wi-Fi. of 100 MBPS is accessible to upgrade the teaching learning.
- Social awareness: Students are oriented for variety of social issues like Gender Discrimination, Environmental awareness, Reduced use of plastic.

Work culture: Generous and supportive Management committed to social progress.Qualified, competent and dedicated staff .All the staff individuals appreciate friendly, straightforward, participative culture of our organization.

Women empowerment: Our college gladly depicts the appointments of women at key intellectual and authoritative positions like Heads and teachers. Majority of the students strength are girls. The institution has exceptional plans to empower young girl students for sports, library use and growing entrepreneurships.

Spacious Library: Our college has spacious library having two divisions of reading halls separately allotted for boys and girls. The library is fully automated and caters to the inter library loan service. It uses SOUL 3.0 software for transactions.

Institutional Weakness

- Academic Flexibility: The College is affiliated to the University of Mumbai. It is bound to the curriculum compiled by the university. The college is unable to design the syllabus according to demographics and the needs of our students.
- Research activity: Our college is mainly a university affiliated college focused on teaching and educational activities. Therefore, there is a limited scope for strengthening research activities on campus. Students belonging to the poor socio-economic background have restrictions in participating research activities.
- Restrictions on recruitment: For continuity of institutional growth and development, no number of permanent teachers in the college needs to be increased. Similarly, ongoing/approved support employees form the strong base of the administration. However, restrictions on recruitment by the government does not allow the same.
- Vernacular medium to entry point: Most students come from vernacular medium so coping with the

English medium of instruction is a challenge for them and teachers.

- Student support system at home: Students belong to families from lower socio-economic strata therefore, parents cannot provide either academic or financial support.

Institutional Opportunity

- Community Ties: A college can multiply community ties to provide greater outreach programs. Our college arrange for frequent such program for the benefit of society and students.
- Addition of new programs: The college is always looking forward to add new relevant one's program and courses on regular basis affiliated to the university, short courses on an online platform like 'Swayam', NPTEL and relevant interdisciplinary programs are available. We are working on a Compulsory English language course for all faculty students.
- Development of industry linkages: There is an ample scope for strengthening old linkages and developing new linkages with industry and start-ups to support innovation and entrepreneurial activities.
- Increasing the employability of students: Given the changing employment trends that require and workforce of various traits, we need to incorporate another set of vocational and industry/corporate-oriented courses which meet the current needs of the market.
- Brand value creation: Our graduates working in various fields are ambassadors of our college in industry and the corporate world. With their better performance, they can help us in building an image and building brand equity of the college.
- Alumni Participation: With our registered Alumni Association and a large alumni base, the alumni can enhance the learning experience on campus by adding relevance to current programs offered. In addition, they are ambassadors of the college in industry and the corporate world, they can help us in image building.
- Contribution to the academic world: The college has the potential to develop multidisciplinary academics collaboration, faculty development and student exchange program etc. because we have a good network, working relationships with academics and practitioners.
- Students background: The college sees this as an opportunity to provide higher education and help and guide the students from socially, educationally and economically disadvantaged societies. Our college helps students realize their potential and self-esteem and enables them to achieve a senior position of society and contribute significantly to nation building. The college is proud in gaining opportunities to meet the needs of lower levels of society, which directly adds value to their lives.

Institutional Challenge

- Student-Faculty Ratio: Our college is essentially running traditional and business-oriented programs. According to Government guidelines, intake per section is 120. Such a high student teacher ratio creates barrier in providing personal attention, conducting mentoring activities, monitoring attendance and improving results remains a challenge.
- Organizational duties pressure: There is a huge pressure of administration, examination and assessment work. Additionally of committee and cell and forums work pressure.
- Research Culture: With the ever-increasing demands of the research at the undergraduate level, the research committee works with many barriers in obtaining grants and research funding from funding agencies however, to keep teachers motivated doing research is difficult.
- Research Engagement of the students: Employed students have time constraints to participate in research activities. It is quite challenging to expect students and engage in research.

- **First Generation Students:** Most students come from demoted sections of society, many of them who are first generation students. Parents cannot provide financial support or an academic environment. Expecting quality learning from such students and elevating these stakeholders to the required level academics is a challenge.. **Gap of the demand ratio and academic programs:** The demand ratio for some fields remains preserved persistently high, leading to a mismatch between income and institutional capacity.. **Time consuming procedures:** Starting any new academic program requires a long and complicated procedure for obtaining permission from multiple authorities, which often delays the process.
- **Surviving with shifting times:** Commercialization of education and changing social values, it is more challenging to adhere to the vision and mission of our university.. **Difficulty of students in applying for government benefits:** Although our college has less percentage of reserved category students, a slightly small number of students apply for Scholarships and financial aid. They lack the required documents. To help them procure documents at all levels is a real challenge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- Curriculum is an important aspect in every education system. The college follows the curriculum prescribed by University of Mumbai
- The college runs 08 undergraduate, 02 postgraduate course and 34 certificate/Add on/Value Add and NPTEL courses.
- The College ensures effective curriculum delivery through a well-planned and documented process. Being an affiliated college to the University of Mumbai, we follow a prescribed syllabus and academic Calendar of the University.
- Lesson Plans, Periodical Review, Syllabus Compliance, Orientation Programs are conducted. Class Assignment, Seminars, Class Test, Counselling and Mentoring Program are used for effective implementation.
- Effective curriculum implementation is achieved through the framing of the parallel academic calendar in accordance with the university calendar.
- CIE management includes Internal Tests, Practical Sessions and Viva Voce Practice, Journal Evaluation, Open Book Examinations, Surprise and Unit Tests.
- Enrichment of the curriculum is achieved through various Field Visits, Study Trips, Excursions, Industrial Visits and Many Interdisciplinary, Skill-Oriented Value-Added and Certificate Courses. This is also fulfilled through class activities such as seminars, group discussions, presentations and various competitions such as Poster, Story and Essay Competitions. Other methods of enriching the curriculum include Internships and Trainings.
- The institution integrates cross-cutting issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability. It is achieved through the syllabus of all subjects and through various programs conducted by the College committees and associations.
- The teachers of the institution participate in activities related to curriculum development and assessment of the affiliated university. They are also involved in curriculum development through the Academic Council, BOS and syllabus framing committees.
- Teachers are also part of the Paper Setting and Assessment of University exams. Some courses like the Foundation Course have project work / assignment and most students opt to the same.
- The institution receives feedback from Students, Teachers and Alumni on the syllabus of the course, feedback is regularly analysed and actions are conveyed for better college administration.

Teaching-learning and Evaluation

- The college has multi faculty programmes in conventional & self finance courses providing vast career options to the learners. The institution fosters an inclusive academic ambience.
- The institution continuously seek and adopt innovative and improved methods of teaching and evaluation, to improve the quality of education ..
- Traditional methods are supplemented by ICT methods for effective teaching learning process.
- Capable Faculty: Highly qualified faculty are recruited to ensure qualitative education. Our college has 10 teachers with PhD as the highest qualifications, 03 teachers with M.Phil and well qualified staff.
- The college follows the guidelines regarding admission provided by University of Mumbai, as applicable to the Minority institution.
- Teacher Training: Staff are motivated to attend Orientation/Refresher/Short Term Courses During the pandemic, the online platforms like Google meet and Zoom were used for the dissemination of knowledge.
- Advanced and Slow Learners: All our activities are student-centered. Special programs are offered for advanced and slow learners. Remedial coaching and tutorials are aimed at supporting slow learners. Advanced students are motivated to do research. They are also provided extra book facility from our library.
- Enriching Learning Experience is achieved through field trips, workshops, educational tours, Exhibitions, marketing festival, Mock parliament, IT festival, Seminar, symposia, guest lecture, practical assignments, group discussions, case studies, role play and use of ICT.
- Mentoring System: It is espoused by all departments and Mentor mentees interaction is meticulously performed.
- CIA includes Assignments, Tests, Practical's and Projects. Guidelines for effective implementation of internal evaluation are finalized at IQAC/ Examination meetings.
- The College adheres to government policies for Differently abled students,by following the guidelines to provide them extra time in examination.
- A thorough evaluation of the program and course wise results is carried out and results analysis is prepared. The obtained results along with the attainment evaluation helps in assessing integrity of teaching – learning activities..
- The Principal and IQAC reviews Teachers Planner and Record Book at regular intervals and monitor the Teaching Learning activities throughout the year.
- The college has grown tremendously and has carved a niche for itself by producing excellent results.

Research, Innovations and Extension

- The college strives to promote research culture among its staff and students. The staff and students are encouraged to undertake research projects.
- Internal Quality Assurance Cell along with Research committee organizes lectures/ workshops/ seminars to promote research work of staff and students.
- College faculties are encouraged to undertake college research projects. They are also advised to publish their research in UGC care journals. The college provides all the administrative support to the faculty.
- Upgradation of infrastructural facilities & support is extended for research work. There is well equipped laboratories, cyber zone & spacious library with sufficient reference books & journals including e-resources and institutional repository.

- Research and Publications: In the assessment period, 04 faculty members have obtained their Ph.D. 139 UGC approved papers were published, while 66 research papers and chapters were published in Proceedings.
- Two of our teachers received research grants for two projects.
- Principal Dr. Nisar as one PhD guide.
- Student research is supported and presented at the Avishkar Research Convention of University of Mumbai.
- Innovation Ecosystem: The college supports an innovation ecosystem for research and business development by supporting students, organizing workshops on related topics including Intellectual Property Rights. Central Government funded Courses affiliated to FICSI enhances employability .
-
- College in total has carried out around 60 extension activities in the last 5 years.
- Collaboration: The college conducted internships with various organizations in which our students have participated. The span of the internship ranged from one to six months.
- MoU: College has 12 total MOU; in functional state for last five years.
- Extension Activities: The college, through its extension activities, has continued to serve the society ensuring social justice, equity thereby contributing to national development.
- College NSS unit regularly collaborate with Government and Non Government Organisation to conduct activities like Blood Donation Camp, Swachh Bharat Abhiyan and AIDS Awareness Program. Tree Plantation Drive thereby focussing to environmental awareness and sustainable development.
- NSS volunteers visited areas like Mumbra, Thane, Kalwa and smaller villages around college to sensitize the local community on health problems.
- NSS ,DLLE ,and Students Council are continuously involved in student-community interactions which helps in Institutional Social Responsibility.

Infrastructure and Learning Resources

- The organization has provided extensive infrastructure to accommodate all the necessary facilities for teaching learning and administrative processes. We also take utmost care of the optimal use of the infrastructure.
- The campus is spread over 1 acre of land. The ground includes botanical garden, grounds- Basketball court, Kabaddi ground, Cricket ground, assembly point, Generator house, canteen and parking.
- The college has 25 well-ventilated classrooms and 01 seminar hall, 04 computer labs, 1 electronic Lab and 04 pure science laboratories for UG along with ICT facilities.
- The IT infrastructure consists of 138 computers and 2 laptops.
- All computers are connected to broadband internet with a speed of 100 Mbps.
- The ratio of students to computers in the college is 1:10
- The library is fully automated with SOUL 3.0 ILMS and is well stocked with ample books and 33 offline journals.
- E-resources are subscribed through NLIST
- There are 15 computers in the student facility centre (Cyber lab for students)
- The average percentage of teachers and students using the library per day is about 10 percent in the last completed academic year.
- Gymkhana with a built-up area of 2823 sq. ft is available for indoor games.
- Biometric system is in place
- ERP is in place with admission, exam, result, transactions, attendance modules.
- We have TALLY ERP 9 Accounting software.

- We have solar panels installed on the college terrace.
- 01 audio visual room
- CCTV is Operational for the Whole Campus.
- One scanner is available.
- open auditorium,one medical roomavailable
- Infrastructural facilities are protracted and sustained through committees like the infrastructure committee, College Development Committee (CDC), IQAC, Purchase Committee and Library Committee.
- College has Well ventilated Library, stocked with large collection of books, journals, magazines and periodicals.
- Library has subscribed INFLIBNET's N-LIST database for users which provides E-Journals, E-Books, Database.
- Library has Soul 03 software,Institution repository, institutional membership of British Council Library. Users are allowed to issue books from other institutions through Inter Library Loan facility.

Student Support and Progression

- The college makes continuous efforts to provide necessary assistance for holistic development and progression of the students.
- By understanding the financial and academic background of the students, the college always tries to reach out to our management to support us for the advancement of our students. Number of students availing scholarships and free ships provided by government agencies for the last five years:
- 18.89 percent students have received scholarships and free ships provided by institutions, NGOs and non-governmental entities in the last five years.
- The college has taken several initiatives to develop the skills of the students. 163 programs were held and students participated in large numbers.
- 40.05 percent students have benefited from competitive exam and career counselling offered in the last 5 years.
- There is a mechanism for redressal of student grievances through grievance cell, Anti-Ragging cell and Internal College Grievance Cell.
- Grievances Committee: This college Grievances committee looks into all types of grievances to investigate and resolved the complaints and has a transparent and effective mechanism for peaceful environment. Moreover, we also advocate zero tolerance policy.
- The number of outgoing students for higher education over the last five years and obtains placement percent is 20.08 % .
- The Institute received a total 07 awards and medals for outstanding performance in sports and cultural activities in inter-university, state and national level.
- Well equipped Gymkhana& gymnasium, provides ample opportunities for sports activities. Total 432 sports and cultural activities were held. Average percentage is 86.40
- The institution facilitates student body representation in various committees like CDC, IQAC, Student council, NSS, culture, sports also as class representatives, responsible for events.
- Various co-curricular and extra-curricular activities are organized for holistic development and

progression of students.

- Students are provided with personal counseling, motivation and career counseling through Counsellor and Mentors.
- There is a registered Alumni Association which contributes significantly to the development of the institution through events and commitments.

Governance, Leadership and Management

- The Management consists of the board members of the DRT Trust, Principal, IQAC, HODs and authorized staff of various academic and joint bodies.
- The Management, Principal and IQAC aim at continuous improvement, sustenance and enhancement of quality for the overall progress of the institution.
- As the apex body, DRT creates outline that provide the right sense of direction for activities of the institution and mobilizes funds without any interference in the academic matters.
- In addition, DRT considers all employees, whether teachers or non-teaching, as the backbone of its activities both on and off campus. We always contribute to social activities of our employees.
- The Trust is of a democratic nature, where the decentralization of power in the hierarchy, in the manner and participation of each faculty and administrative staff is facilitated.
- Internal Quality Assurance Active Cell (IQAC) proposed Perspective plan and thus plays a central role in monitoring, expanding and maintaining overall quality in the institutions as proposed in the plan.
- The plan created by IQAC is taken as a road map and followed conscientiously. This helped in upgrading teaching and learning processes.
- Part of the plan, the development of library resources, ICT Infrastructure and physical facilities are added in the college.
- Activities to support students in the form of various scholarships are being mobilized.
- IT-related training for all employees, separate training is organized for teachers on pedagogy and for support workers on variety of skill sets.
- Employability Improvement initiatives for students are regularly implemented. Additional add on, value add certificate and interdisciplinary courses are developed and executed.
- College Development Committee (CDC) meetings are held regularly to seek advice in numerous areas questioning the progress of the institution from a social point of view.
- Employee performance assessment is a routine annual action.
- The staff is valued for their forte aids.
- Internal and external audits are carried out every assessment year and their endorsements are executed every next year.
- In addition to the financial audit, other audits such as Gender, Energy Environment ,Academic and Administrative Audit , are carried out for orderly upgrading.

Institutional Values and Best Practices

- Student Welfare Scheme: The college has a scheme which supports students mentally, financially and academically.
- The Earn and Learn Scheme helps students coming from socio economically weaker section who are mostly first-generation learners.
- Nearly 70% of student's strength is female. They are financially and morally supported to pursue higher education.

- A separate committee looks after "Environmental Protection and Valuation" proposed subtle methods to sensitize students to climate and environmental issues and has taken measures to make the campus environmentally friendly.
- It adopts environment friendly practices and takes required measures like rain water harvesting, waste recycling (solid/liquid waste management, e-waste management), green practices.
- The institution also allows a Divyangjan friendly campus, though we have a very few such students.
- At A. E. Kalsekar Degree College, we celebrate cultural, regional, linguistic and socio-economic diversities through various student associations with great enthusiasm.
- Students and staff are sensitized through the celebration of national and international remembrance days.
- Our college educates students about their basic rights and responsibilities as responsible citizens, through various programs organized by associations and committees.
- A. E. Kalsekar College is committed to a strong value system with emphasis on ethics. University prescribes a code of ethics for students, teachers and non-teaching staff to promote core values.
- Book Bank Facility: It is provided to Economically Backward students and deserving students on receipt of their requisite forms.
- Students group Insurance is availed for our college students.
- We have also allowed our ex- students to join our library under the banner of 'Readers Hub for Ex-Students'.
- Student Quality Circle aims to locate problems, improve the quality of the education and facilitate standards in the institution. The group imbibes teamwork and its voluntary nature aims to increase confidence among the learners. Students' Quality Circle can be defined as a small group of motivated voluntary student members of various statutory committees and class representatives of the same educational institute who meet regularly in the study place for a particular period, to identify, analyse and solve their mutual problems.
- Best practices leading to improvement in quality of the institution are always emphasized.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DAAR-UL-REHMAT TRUST'S A.E.KALSEKAR DEGREE COLLEGE
Address	Near Bharat Gear Factory, At post- Dawla, Kausa, Mumbra
City	Mumbra Thane
State	Maharashtra
Pin	400612
Website	https://aekalsekarcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sajid Hundekar	022-9423567576	9423567576	-	sajidhundekar1299@gmail.com
IQAC / CIQA coordinator	Farzana Nilofar Yasar Chawre	022-9220742370	9220742370	-	farzanachawre79@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	Yes MinorityCertificateFinalSigned&Seal.pdf
If Yes, Specify minority status	
Religious	Religious
Linguistic	Linguistic
Any Other	

Establishment Details				
State	University name	Document		
Maharashtra	University of Mumbai	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	15-01-2019	View Document		
12B of UGC	15-01-2019	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Near Bharat Gear Factory, At post- Dawla, Kausa, Mumbra	Urban	1	8107

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce And Accounts	36	XII	English	720	705
UG	BMS,Bms Business Management System	36	XII	English	372	361
UG	BCom,Bbi Banking And Insurance	36	XII	English	180	75
UG	BCom,Baf Account And Finance	36	XII	English	180	143
UG	BSc,Chemistry Zoology And Botany	36	XII	English	360	247
UG	BA,Economics History Political Science Urdu And Islamic Studies English	36	XII	English	360	303
UG	BSc,Bsc Information Technology	36	XII	English	360	199
PG	MCom,Mcom Business Management	24	B.Com	English	120	27
PG	MCom,Mcom Advance Accounting	24	B.Com	English	120	44

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				11			
Recruited	0	0	0	0	1	0	0	1	5	6	0	11
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				34			
Recruited	0	0	0	0	0	0	0	0	25	9	0	34
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	3	2	0	5
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				22
Recruited	10	12	0	22
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	3	2	0	6
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	2	2	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	8	22	0	30
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	1	0	1	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	667	15	0	0	682
	Female	1344	7	0	0	1351
	Others	0	0	0	0	0
PG	Male	7	0	0	0	7
	Female	63	1	0	0	64
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	2	1
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	1	0	0	1
	Others	0	0	0	0
General	Male	611	609	548	507
	Female	1392	1322	1387	1379
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2004	1931	1937	1888

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>National Education Policy 2020 points out the urgent need for introducing Multidisciplinary Approaches at the College level and University level. DRT's A.E.Kalsekar Degree College is affiliated to University of Mumbai, hence follows University road map and guidelines prepared and provided by the NEP 2020 .The College encourages students to enroll and participate in multidisciplinary Certificate courses like Travels and Tourism Management and Computer Application. College conducts workshops/Webinars to enable students different streams to gain benefit of their respective fields and broaden the future opportunities. IQAC of DRT's A. E.Kalsekar Degree College organized a Webinar on</p>
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	<p>NEP 2020 during the academic year 2021-22 .The Resource person of the Webinar gave valuable insights on the various aspects of NEP 2020.The institution focus on academic collaboration between institutions and industries leading to multidisciplinary dimensions in education and research in different arenas. Every year Multidisciplinary/ Interdisciplinary National /International Conference is organized by College IQAC to promote research culture among Staff ,Students and researchers.</p>
2. Academic bank of credits (ABC):	<p>Academic Bank of Credit in NEP will facilitate multiple entries and exit points in their academic programs. This is an innovative idea to earn and deposit credit through National schemes like SWAYAM, NPTEL, V-Lab. It shall be also considered for credit transfer and accumulation in this provision. DRT's A.E. Kalsekar Degree College , permanently affiliated to University of Mumbai follows guidelines of University to complete the process of Academic bank of credits.</p>
3. Skill development:	<p>Skill Development Center of DRT's A. E. Kalsekar Degree college conducts various skill bases certificate courses to inculcate the entrepreneurial skill sets & prepare the mind-sets of aspiring creators. Institution has certificate courses of Baking Technician operative, Fish and sea Food Processing Technician and Multi Skill Technician affiliated to Food Industry Capacity and Skill Initiative (FICSI)-Food Processing Sector Skill Council. It aims to provide skilled based training to overcome skill gap in the Food Processing industry. Departments under skill development center also conducts various certificate courses and workshops to enhance home entrepreneurship opportunities for students.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Preservation and promotion of India's Cultural wealth is on high priority for nations development. Language is interlinked to art and culture. Different languages see the world differently. Teaching and learning of languages are integrated in DRT's A.E. Kalsekar Degree College. The institution has various departments like Urdu-Islamic Studies, Commerce, Management , Science which enhances students' creativity and skills. There is appropriate integration of Indian Knowledge system and promotion of Local Languages through the Competitions like Bait Bazi,</p>

	<p>Naat Khawni , Mehndi and Rangoli organized for students. The College runs language courses like Arabic, French, German , Marathi etc to create employment opportunities.</p>
5. Focus on Outcome based education (OBE):	<p>The Learning Outcome Curriculum Framework syllabus is prescribed by the University of Mumbai. Institution has well formulated program outcome and program specific outcome aligned to the course objectives. Course outcome monitoring mechanism is implemented which helps to analyze quality education implement in the institution. This enhances the quality of education being imparted to them and frequent student faculty meetings help align pedagogy to the desired outcomes.</p>
6. Distance education/online education:	<p>DRT's A. E. Kalsekar Degree College teaching faculty is well versed with ICT tools and digital pedagogy. Institution had provided extensive training on using different Google applications and tools including Google Classroom, Meet, Drive, Sheets, Docs, Slides and Forms to enable staff to impart education through digital/virtual mode efficiently. The faculty were also imparted training through workshop on E Resources and teaching learning. Student orientation and library orientation are conducted to aware students about Open E-Books and E-resources. College has smart class rooms and high-speed internet facility facilitating E learning and teaching in the institution.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>DRT's A.E. Kalsekar Degree College has a Team which consists of Staff and students to spread Electoral Literacy among its stakeholders and Local Community. The institution engage the college students through Webinars and activities thereby sensitizing them on their electoral rights.</p>
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	<p>The College through its Teacher Coordinators and Student Coordinators and Volunteers are active in sensitizing the community. The Faculty Members and Student Volunteers act as representatives thereby collaborating and arranging events on Electoral literacy. The students representatives assist and guide</p>

	the new voters in filling up of form
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The College tries to galvanize the young Voters by organizing events highlighting on Importance of Voting. Voters Awareness Drive is organized every year to sensitize and enhance Participation of Students and Local Community. The institution organizes electoral literacy activities on 25th January every year to celebrate National Voters Day. Documentary Screening, PPTs, Elocution competitions further helps to arose student's interest in democratic setup. The institution provides its vast Campus /Open Auditorium to the district administration during Collecting of Voters and declaration of State Assembly /Corporation Election Results.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The College in Collaboration with Kalwa Constituency arranges Voters Registration Drive every year. Such drives familiarize the students with the electoral process of registration and voting. Students are involved in the arrangements of Voters Registration Drives within the college campus. The need and importance of Voting is well explained to the young voters. The College conducts activities like Youth Parliament wherein students are sensitized about the Legislative process. Students participate in Aavishkar Research Convention wherein research papers titled Smart Electoral Cards, One Man one Vote, EVMs ,Election Process are presented .These activities arose interest of the students and thereby ensuring political participation and responsible citizenship.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The college strives to create voters awareness among its Students. There is a proper mechanism to Submit the Filled forms of new voters in the constituency. The duly filled forms are verified before final submission in the Electoral Office ,Kalwa Constituency. The College NSS and Department of Political Science will continue its endeavour to register eligible young voters for better functioning and true democratic setup in India. The institution strives to submit maximum no. of forms with proper documents thereby ensuring large participation in electoral process.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2004	1931	1937	1888	1863

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 67

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
41	30	32	30	32

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
115.87	107.29	121.02	135.96	98.83

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Introduction to the Curriculum Planning and Implementation Process

DRT's A.E.Kalsekar Degree College is affiliated to the University of Mumbai and follows the curriculum designed by the University. The Institution assures effective Curriculum delivery through a planned and documented process. To achieve the objective of good academic planning and curricular achievement, the institute follows the following key elements.

- **Academic Calendar** -The departments/Committee/Forum hold meetings to prepare Activity Year Plan wherein scheduled activities are indicated and the same is submitted to IQAC.IQAC refers to University schedule and coordinates with department/Committee Incharge and members to prepare the Academic Calendar.
- **Time-Table** -Faculty-wise time-table is prepared pertaining to the teaching work-load sanctioned by the University. Department meetings are conducted to fine-tune the department schedule, curricular and extracurricular activities and workload distribution amongst its members. Orientation programme is conducted for students with the essential information as to actively participate in the teaching-learning process.
- **Lesson Plan**-The faculties prepare lesson plan, follow their lecture schedule and maintain Teacher Planner and Record Book, which is periodically assessed by the IQAC and the Principal. The Programme Outcome and Course Outcome is informed to students on college website.
- **Teaching Aids**-Teachers use teaching learning aids like models, demonstrations, charts and ITC to make learning interesting and impactful.Successful and timely curriculum accomplishment is supervised through Syllabus Compliance Report.
- **Practicals & tutorials**- Science & IT Practical are timely conducted in a planned and organized manner for better results. Tutorials are arranged in batches for easy understanding and practical implementation of topics.
- **Library Visits** - Students are motivated to visit library for referential reading and use online study resources like e-journals, N-List, INFLIBNET, Library repository and offline specimen question papers.
- **Guest Lectures by** eminent scholars and Industrialists are organized on current trends to impart practical knowledge.
- **Curriculum feedback** is taken, analyzed and timely reported to the concerned teachers to help them improvise learning techniques.
- **Teachers Contribution & Achievements**:Teachers are available after the lecture hours for academic guidance, mentoring and counselling as per the time-table. Teachers work with University academic bodies as paper setters, syllabus committee members, Examiners and attend workshops and Conferences. They participate in Refreshers, Orientation, STC, FDP's and other programs sponsored by UGC, RUSA, PMMMNMTT and other government and private bodies.

During the pandemic ZOOM, Google Classroom, YouTube, Teams were used as online interactive platforms for lectures and internal assessments. Experiments and practical were virtually conducted. An internal and external department audit is carried out to ensure effective curriculum delivery.

CIA(Continuous Internal Assessment):

- Continuous Internal Assessment of students is conducted through class tests, homework, tutorials, seminars, group discussions, field projects and field trips, industrial visits, and visits to the educational institution. The Examination Committee supervises the conduct of internal assessment tests. Exam date and Timetable is informed to students through department notice boards, Google classrooms, student WhatsApp groups.
- Continuous Internal Evaluation helps in identifying slow and advanced learners. Remedial classes are conducted for slow learners whereas advanced learners are further motivated to participate in research-based activity like AVISHKAR, Conference & Seminars.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 33

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 25.52

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
731	141	666	901	17

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Cross cutting issues are topics that are identified as important in all stages of development, right from policy designing to implementation.

Integration in syllabus

The cross-cutting issues are already present in the syllabus prescribed by the University in Science, Humanities & other Programs.

Professional Ethics

Professional ethics is taught in IT, BBI, BMS, BAF, Commerce, Science & Arts through topics like Business Ethics, Computer and Cubicle Ethics, Ethics to be followed in Research, Ethical Hacking, Ethics to be followed during Meetings, Conferences and while Communicating in Professional Atmosphere etc.

Gender Equality

Feminist literature, Representation of Women in Media, Laws related to protection of Women, Constitutional Provisions for Women, Role played by Women in Freedom and Social Revolution, Gender Equality, Gender Sensitization and Women's Rights and Laws, Gender Discrimination and other Gender Issues are incorporated in Humanities & Social Sciences.

Environmental & Sustainable Development

Foundation Course (FC) and Environment Studies subjects are taught. The students are provided insight into importance of environment and need for sustainable development through topics like ecosystem, ecological theories, Environment Ethics, Environmental Principles, Environment Policies, Disaster Management Programmes and Policies, Environmental conventions, Environmental Laws etc.

International Environmental Day is celebrated by conducting awareness activity and programmes. The institution has green audit initiative for maintaining Environmental friendly Campus.

Solar Panels are installed on college roof top for Energy Conservation and Management.

Human Values – Values of Objectivity, Equality, Privacy, Justice, Unity, Nationalism, Brotherhood, Discipline, Secularism, Punctuality are incorporated in subjects through topics on Computer Ethics, Cyber

laws, Right to Privacy, Gender Equality, Gender Budgeting, Green GDP, Consumer Rights and consumer protection Law, Laws related to defamation, Fair Taxation, No Fraud and Error, Consumer Satisfaction and Non-destruction Of Environment (BMS/M.Com), Ethical Advertising, Rights of Schedule Caste, Schedule Tribes, Children, Senior Citizens, Minorities and other Marginalizes Section of Society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 25.65

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 514

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 86.14

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
744	679	733	693	717

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
960	960	780	780	660

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 84.45

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
585	546	590	556	466

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
753	753	612	612	518

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 48.88

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

To achieve academic excellence and knowledge based education, the institution provides self-development opportunities, inculcating right moral and social values. The departments are conducting curricular and co-curricular activities and students are encouraged to participate in inter and Intra collegiate competitions to become competent in various activities. The institution has adopted the participative, experimental and problem solving methodologies of learning. All the departments are encouraged to use ICT enabled tools for effective teaching learning process. The following student's centric methods are used by the departments for enhancing learning experiences of the students.

Experiential Learning:

- Educational excursions and field trips are scheduled for students to supplement theoretical courses with real-world subject experience, allowing students to learn by experience.
- Mock parliaments and role plays on the subject are held for students to gain in-depth information and understanding of the issues.
- Students are encouraged to do internship and projects are compulsory for understanding the practical application of the subject.
- Science exhibition, marketing fest and IT fest are organized to enrich the student about the subjects.
- Students are encouraged to undertake the research project writing through AVISHKAR.

Participative Learning:

- Seminars, symposia, and debate competitions are held to allow students to exhibit their knowledge

and grasp of the subject.

- Guest lectures are given on a variety of themes, giving students the opportunity to connect with subject experts and express their concerns and opinions on the issue.
- Essay writing, poetry writing competitions are held to improve and judge the vocabulary of the students.
- Quiz and PPT competitions are organized for the students to show the knowledge and presentation skills
- Poster and model making competitions are conducted to enhance the presentation skill of the students on various subjects.

Problem Solving Methods: Problem solving method is an important method of learning as it enables the learner to control and analyze the real time situation. Under these method students learns how to define a problem, determine the cause of problem and various alternative solutions available for that situation.

- Case studies are done in the classes to give the students real time experiences wherein the students are encourage to give alternate solution.
- Department follows discussion methods where the students are involved to give their opinion and suggestion on the subjects. topics by

ICT Tools:

- FDPs and training Programs on the use of ICT and e-Content development are organized by the IQAC.
- Teachers uses zoom meeting, Google classroom, Google meet for the online lecture during the pandemic period and also for extra lectures.
- PPT presentation Video lectures and smart board are used for effective delivery of the lecture.
- Class WhatsApp groups are formed to share e-content, e-Notices and announcements of the different forums and committees.
- Faculties and students are encouraged to do courses through online platform like SWAYAM and NPTEL.
- Faculties are sharing you tube links with the students on the various subjects.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 96.49

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
41	34	32	32	32

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 44.24

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	14	14	13	13

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The institution is affiliated college of University of Mumbai; it follows the norms and regulations of the University for internal and external evaluation of the learners.

- Examination is highly transparent in the institution; students are briefed through faculty-wise opening addresses in orientation program by the Principal/Vice-Principal/Coordinator about internal /External assessment, question paper patterns and university examinations.
- Internal exams are held in accordance with university policy and exam SOP AEKDC/SOP/04.
- The University circulars regarding the examinations are circulated to the faculty members and administrative staff time to time and are also shared on the college Notice Board, Websites and class WhatsApp group, changes in schedules, patterns, methods if any, are immediately notified to

the students.

- As per the University norms students of self-finance courses are evaluated on the basis of internal class test. Internal Assessment tests are given during each semester.
- During Covid-19 pandemic MCQ based online examination was conducted by the respective departments as per the university circular.
- The students are informed about the examination dates much earlier to allow them to prepare well for the examination.
- The schedules for internal class test are pre informed to the students through time table displayed on the college notice board. Foundation course projects are given to the students followed by presentation and viva.
- Examination committee looks after internal and external examination activities and communicates to the students, teachers and administrative staff regarding examinations.

Grievance Redressal System:

The college has an effective, systematic and transparent mechanism to resolve the issues of the students regarding internal and external examination. Students are free to interact with the exam committee to resolve grievances if any, regarding the assessment.

- Exam committee members are assigned the duty of Helpline and their contact numbers are shared in the WhatsApp group/ Website for technical assistance for the students for smooth conduct of online exam.
- Any discrepancy in the assessment is resolved by the exam committee.
- Exam committee has shared exam mail ID for the grievances of the students related to exams and results.
- The grievances during the conduction of the examination and discrepancies in the mark sheets are addressed and discussed in consultation with exam in-charge and if necessary, students write the application addressed to the Principal and submit it to the exam committee. The examination committee after consultation with the Principal does the necessary tasks to remedy the issue. The outcome of the process is conveyed to the students by examination committee.
- Those students who are absent due to medical or any other genuine issue are allowed to appear additional exam after submitting valid proof.
- The institution follows the system of pre-exam meetings for instruction to staff, External Moderation for subjects with more than 100 student strength & Internal, Moderation for subjects with less than 100 student strength, recounting of Marks at college level exams to make examination more transparent.
- Consolidated mark list are displayed on the college notice board, if the student is not satisfied with the marks they can apply for Photocopy or Revaluation within one week.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The programme and course outcome are based on the syllabus prescribed by the University of Mumbai and the institution's vision and mission. Institution has a well-planned strategy to communicate the programs and course outcomes to the faculty and students.

- The respective head of department are preparing the objectives and the action plan that is course outcome based on syllabus and submit it to IQAC and the same is displayed on the college website, the hardcopy of the syllabus and program outcome and course outcome are available in the respective department for the reference of the teacher
- Lesson Plan is prepared by the teachers, taking into account the number of lectures to be allotted to each unit.
- The college conducts various value-added programmes, seminars, workshops, conferences and educational visits to make the curriculum more effective.
- The admission committee informs the students and parents about the details of the programmes at the time of admission through counseling.
- Orientation programme is conducted at the beginning of every Academic year wherein students are informed about the syllabus, examination and marking scheme followed by the institution.
- The subject teachers communicate course outcomes to the students in their respective classes and evaluate the same through the class test, discussion, presentation, assignment etc.
- The Parent Teacher Meeting enables the faculty members to interact with the parents and the students and paves way for the discussion of course outcomes.
- During the Alumni Meet, the final year students interact with their seniors and understand the importance of a particular programme.

Mechanism for assessing achievement of POs and Cos

The college's IQAC has a well-defined procedure for evaluating COs and POs in order to achieve academic excellence and ensure the delivery of quality education. The attainment of the PO's and CO's are evaluated through direct and indirect methods. The evaluation mechanism consists of direct method i.e., academic performance at the university level examination and the indirect method is based on the feedback collected from the final year students regarding attainment of POs and Cos.

Direct Methods:

- The direct method includes the performance of the students at the university examination.
- 50 percent weightage is given to the marks obtained in internal and external examination.
- The department select randomly 20 Percent of the student for the assessment of the PO and CO from each program.
- The percentage of the total marks obtained in the university examination are noted in the prescribed format.

Indirect Methods:

- The indirect method includes the survey or feedback score taken from the final year students of all streams through well designed questionnaire comprising ten questions addressing all aspects of the curriculum.
- The feedback tries to seek the answer on the attainment of knowledge, skills and competency of the POs and COs.
- Feedback is collected through survey form on 5 point scaling which is converted into 100 marks.

The final evaluation is done through combining the score of the direct and indirect method and taking the average as the attainment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 91.66

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
667	586	574	416	438

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
667	598	591	527	542

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.52

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0.5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.0	0.0	0.50	0.0	0.0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

- The institute has created an innovative ecosystem to encourage innovation, transfer of knowledge, infuse creativity and ensure the growth of stakeholders as well as the institution.
- Institution also indulges in innovative practices with the support of research committee, community orientation, and entrepreneurship development.

Skill Development Center

- Institution has a FICSI Lab to enhance skill development, entrepreneurship and employability. Courses offered under FICSI are 1) Baking Technician 2) Fish and Seafood Processing Technician 3) Multi Skill Technician.

Research, Conferences, IPR:

- Institute indulge in generation of innovative ideas and creation of a thoughtful mind through curricular and co-curricular activities. Research practices have been undertaken through Research Orientation Programs like 'Research Paper Writing Workshop', 'Minor and Major Research Proposal Writing' etc.

- Every year IQAC of the institute organizes the Multidisciplinary National/ International Conference to inculcate a multidisciplinary approach through exchange of ideas and thoughts amongst the research community.
- IQAC and Research committee of our college, organizes workshops and seminars on IPR, Patent, and E-content development for faculty members and students.

Publications:

- Workshops and seminars are being conducted on Research Methodology to set a conducive atmosphere for innovation. Every year the college participates in 'Avishkar Research Convention' to inculcate research aptitude amongst students. Students and teachers publish papers, books, and book chapters in National and international journals and books respectively.

Certificate Courses:

- Institution conducts short-term certificate, Add-on, Value add courses, training and placement programs for the benefit of the students.
- A number of seminars and training programs have been conducted to encourage students to start their own venture by instilling confidence among them.

Career Guidance:

- Institute has organized Career Guidance Workshops, Seminar on Company Secretaries, On Management, Workshop on Digital Marketing by ITAA.
- Institute has conducted training workshops to make students employable. Trainings and educational visits were organized to BSE, RBI (Financial literacy camp) and HDFC.

Training Activities:

- Workshop was conducted to expose students to the whole process and importance of vermicomposting. Demonstration and hands-on training experience was given to the students.
- Vermicomposting associated activities were conducted and emphasis was given on the 5 R's i.e., Refuse, Reduce, Reuse, Repurpose, and Recycle. We have a 'Green Initiative Policy' implemented in the college.
- Under green Initiative, workshops and seminars were conducted on Marine and Water Pollutants. The biodiversity is preserved around us by sensitizing the students about importance of nature.
- Department of Chemistry of the institution in collaboration with Green Initiative Committee organized Fire Safety Training for the faculty and students. Awareness was created about how to use fire extinguisher in emergency situation.

E-Waste Management:

- E-waste management programs were conducted to create awareness about reduce, reuse and recycle. IT fest is conducted every year to encourage innovation in IT. ICT tools, smart classes, intel-space are being used by the institution to impart outcome-based learning.

Extension activities:

- Extension activities have been conducted by NSS, DLLE, WDC and other departments to sensitize the students about social issues through various community-based activities. A few language Courses are introduced to help students for better career opportunities in multinational companies.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 27

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	7	6	4	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 2.07

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	29	5	20	35

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
42	02	05	00	18

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

- The institution's mission statement emphasizes on inculcating moral, social values and developing responsible citizenship. Institution has an enthusiastic NSS, DLLE and WDC which carries out various programs and organize a number of extension activities at Institutional and community level.

- NSS unit celebrates various days like Republic Day, Constitution Day, Voter registration day, Independence Day, University Foundation Day, National AIDS day, NSS Day, Anti-Tobacco Day, International Yoga Day, Shiv Swaraj Din, World Environment Day, Maharashtra Day, National voters' day, World Aids Day, Paryavaran Diwas, Human Rights Day. Communal harmony day, Parakram Diwas and Rashtriya Ekta Diwas. and Wachan Prerana Diwas, National Youth Day etc. to create social and cultural awareness in the institution. The aims and objectives of the above-mentioned events are conveyed to the students.

- NSS unit organizes training programs for the students which includes Composting at Camp Site, Pulse Polio Training Camp, Yoga Training, An Eye Check-Up Camp, 7 Days Residential Camp in NSS, Voter Registration Camp, Thalassaemia Detection Camp, Blood Donation Camp. Health Checkup Camp

organized in collaboration with GHC Kalsekar hospital.

- NSS unit carries out extension activities for the student, staff and local community. The unit conducts awareness drives on subjects like health, environment and tree plantation, cyber safety, organ donation, road safety, cleanliness, drug addiction in the vicinity.
- The NSS Unit organizes seminars and workshops on Consumer Guidance, Milk Testing, and Swatch Bharat Abhiyan. NSS Volunteer attended Training sessions on Road Safety, Green Wall Concepts, Leprosy Detections.
- The College conducts various outreach activities and courses each year with the help of its support services to develop life skills among the students.
- Students are motivated to visit Orphanage and serve the local adopted school or village through NSS, inculcating the value of social responsibility.
- Organ donation awareness camp was conducted to spread a word of awareness, importance and need of organ donation among the community.
- NSS unit and WDC cell conduct gender sensitization programs celebrating women's contribution in all walks of life. The Cell strives to create gender equity and equality in the institution. WDC has conducted seminars on women empowerment including topics like; laws and rights of women, domestic violence, intimate hygiene, expression, etc.
- COVID 19 awareness Training program was conducted by the NSS. The NSS volunteers helped in free Distribution of Food packets to needy locals during Pandemic thus promoting a sense of social concern and responsibility among the students.
- DLLE unit celebrates days to create awareness amongst the students. DLLE undertakes a Population Education Club Project where awareness related to challenges of overpopulation is highlighted.
- DLLE unit undertakes Career Projects and Poster Exhibition on types of careers. Students have conducted a survey of women in the vicinity to get information about socio-economical condition of women in the society.

Institution with the help of departments and extension units of the college working towards social upliftment through various awareness programmes, workshop, seminars and campaigns.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

DRT's A.E.Kalsekar Degree College has actively involved in contributing towards society through extension activities. Meticulous efforts are undertaken by the institute to contribute in extension activities thereby receiving awards and recognition for the same. The College has active NSS and DLLE units which undertakes the extension activities.

· Following is the list of awards received by the institutions for extension activities during the assessment period.

· Department of Lifelong Learning and Extension (DLLE) was awarded with First Prize in Poster Making Competition on Social Issues organised by University of Mumba in the UDAAN Festival on 8-3-2022.

· Students enrolled in DLLE during the academic year 2021-22 were awarded with Second Prize in Short Film Making Competition organised by University of Mumbai in its Annual Fest on 9-3-2022.

· The Institution received certificate of excellence from IIM Madras Event for outstanding contribution in coordinating the Zonal Center Program on Cloud Computing by Zonal Championship and Shaastra IIM Madras Event on 29th and 30th October 2019.

· Institution received certificate of excellence from Echoes IIM Konzhikode Event for outstanding contribution in coordinating the Zonal Center Program on Digital Marketing by B Plan Championship and Echoes IIM Konzhik Event on 2nd and 3rd September 2019.

· Consolation prize was awarded to Department of Lifelong Learning and Extension at Udaan Fest in Skit Competition organised by University of Mumbai on 24th Jan 2018.

· College Received Certificate of appreciation from Maharashtra Police for Traffic Awareness Program Self -Discipline-Self Journey in the name of Principal of DRT's A.E Kalsekar Degree College for the contribution towards nation building in 2018.

Institution's DLLE department has secured second position in skit competition at Udaan Fest organized by University of Mumbai and a Consolation prize in Poster Making Competition in 2017-18.

The NSS Unit received appreciation for its Social Work during the Covid 19 Vaccination Drive conducted for the Students, Staff and local Community. The NSS unit is appreciated by Thane Municipal Corporation Health Service Unit for its Regular work undertaken for Pulse Polio Drive within the vicinity. The institution will continue its endeavour for Social Cause.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 60

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	9	12	14	11

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 47

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

- The institution has a vast building endowed with the modern infrastructure that comprised of 25 **classrooms**, 12 **laboratories** (including 03 laboratories under Skill Development Center), 01 Audio Visual room, 01 Air-conditioned Seminar Room equipped with computer, LCD projector, sound system and a plasma TV.
- A well-ventilated college **library**, stocked with large collection of books, journals, magazines and periodicals are made available for the learners and staff. Library also has subscribed with N-LIST database for a user which provides E-Journals, E-Books etc. The library consists of reading section, cyber library section, acquisition section, circulation section, periodical section and teacher's reference section.
- **Administrative office** comprises of Principal's office, Chairman's office, Clerical cabins and distinct counters for different purposes.
- Separate **exam room**, exam and result counter, question paper printing section for college and university exams are also available in the institute to support the teaching and learning process.
- **Technology enabled learning spaces** are also available in the institute with 09 smart class rooms, 03 IT Labs, 01 computer cum language lab and 01 Electronic Lab.
- **Cyber library and teachers reference section** is equipped with internet connectivity and is made available for the students and faculty members.
- **CCTV surveillance** helps in round the clock safety and security.
- The college has altogether 159 **Computers** in the Library, Computer Centre, Laboratories, and Administrative Departments. Computers in the campus are equipped with UPS and a required configuration.
- Anti-virus software is installed in computers.
- An Open **Auditorium** is used for annual prize distribution, cultural fest and marketing fest. Medical room and first aid are also available within the campus.
- The institution has spacious **Gymkhana** with amenities to conduct indoor games like table tennis, carrom board, chess etc.
- The college has a **Gymnasium** with latest equipments.
- **Playground** (shared space with sister institute) and required sports equipments for conducting outdoors sports activities like Volley ball, Kho-Kho, Kabaddi, Basketball, Tug of war, Box Cricket etc. Apart from college annual sports, intercollegiate sports, cultural events are organized in annual cultural fest "Parvaaz" by the cultural committee of the college.
- Separate **NSS/DLLE and WDC rooms** are there for planning and organizing their activities.
- Air-conditioned **seminar room** is equipped with sound system & projector for conducting a number of cultural, social and other events for boosting the confidence and competitive abilities of the students.
- **Fire extinguisher and smoke detectors** are installed at important locations.
- Separate **girls' & boys' common room** are there.
- **Botanical garden** is maintained in the campus.
- The college management believes in using natural source of energy, hence **solar energy** panels are

installed on college building terrace.

- **Parking facility** for staff is available inside the campus.
- **Canteen** facility is also available for the students and staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 30.67

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
14.63	52.58	19.32	26.47	64.56

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

Our College library is of 3465 sq. ft. well ventilated with different sections like Acquisition, Circulation, Cyber library, Reading area, Teacher's /Staff referencesection, periodicals, newspapers, Reference books, Textbooks, Book bank and Maps. Library uses SOUL 3.0 software for manage library functions which contains Cataloguing (Books-Textbooks, Reference Books, Rare Books ,CD/DVD, Maps), Transition (Issue , Return, Renew, Issue-On premises, Return-On premises) of library collection with the help of barcode scanner, Inter library loan (Issue/ Return) with other college library, User notification, Import library members, Withdraw library collection for collection development, Magazines/Journals entry, Periodicals check in entry, New members entry, Different types of reports like cataloguing basic report for book's basic information on basis of subject heading, Title, Collection type, Location), Transaction reports of Issue history, Item issued over a period, Item receive over a period, Overdue item list, On-premise

issue/return OPAC and Web-OPAC facilities are also available in a college library. Separate PC is provided for OPAC facility so that user can easily search library books according to Title, Subject, Author, Publisher, and Accession No. Separate WEB- OPAC icon is mentioned on College webpage. So, users can search library catalogue and member status worldwide. It also enables user's current status like member's issued item, due date etc. Barcode is provided on ID cards and books. With the help of barcode system library automatically records the issue and return of books. Books are made available for borrowing after screening the same via barcode reader on circulation counter. Separate cyber library is maintained for students and staff for educational, research and e-resource use. N-list is subscribed for library users. With the help of N-list e-resource application, users can search e-books and e-journals for their research and reference work.

	2017-18		2018-19		2019-20		2020-21		2021-22	
	No .of copie s	Value	No .of copie s	Value	No .of copie s	Value	No .of copie s	Value	No .of copie s	Value
Text Books	2,480	3,14,580	2,039	2,62,603	1,537	2,54,138	905	1,35,411	1,166	1,88,959
Referen ce Books	293	2,48,988	158	84,674	222	1,43,483	110	79,182	67	49,436
Journals	6	6,177	42	1,16,727	34	1,05,831	33	85,374	38	88,628
E- Books/E - Journals /N-list	N-list	34500	N-list	Continu ed from last year	N-list	5,900	N-list	5,900	N-list	5,900

We have kept registers to count in and out of users. Different registers are kept in different sections like –

- 1) Reading Area
- 2) Cyber library for E-access
- 3) Teacher's Reference section
- 4) Circulation counter (Automated record)

Average library footfall of Students and Teachers is 203 perday

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

A.E. Kalsekar Degree College is devoted to offer a favorable environment to its faculty and students to improvise the teaching learning process in this technological era.

- The college has adequate IT Facilities which includes 159 computers out of which students have access to 134 computers and 25 computers are for the usage of staff.
- There is 01 electronic lab, 01 Air-conditioned computer cum language lab with LCD and 03 well-equipped air-conditioned computer labs having 95 computers with required configuration, UPS and LAN facility.
- 25 computers with internet facility are made available in cyber library to help the students in research activities, project preparation and for increasing their knowledge through online resources.
- 09 computers attached with projectors are available in smart classrooms and 05 computers are allotted to NSS/DLLE and Ex-students Alumni.
- Teachers reference section facility with internet connectivity is made available for the faculty members to encourage the research environment in the college.
- 09 projectors are installed in different classroom and 01 projector in Zoology lab with Wi-Fi facility.
- 04 smart classrooms with digital board are allotted to self-finance section.
- CCTV surveillance helps in round the clock safety and security of the students and faculties.
- 21 Wi-Fi routers are there in the campus at different locations for smooth functioning of computer laboratories, office, exam room and for online lectures.
- To protect the data institute has installed Licensed Anti-Virus software.
- The institute provides server uptime, backup, network operations, streamlining operations for students and simplifying end-user support.
- IT infrastructure includes server infrastructure, Wi-Fi, web services and email services. IT infrastructure of college is subjected to regular up-gradation. The budget allocation for IT is in line with the existing requirement and foreseeing the future ones.
- AMC has been made for computer repair and maintenance.
- 04 Plasma Televisions are placed in the institution.
- Semester Examination Results are published online.
- Admission and fees collection process are made online from the academic year 2020-2021.
- The college website maintenance is outsourced.
- Institute have both LAN and Wi-Fi Internet facility with 100 Mbps (08 connections).
- Biometric system is maintained in the institute. Students' admission and attendance records are maintained through Mastersoft ERP.
- Reso software is used to prepare hall tickets and results of semester end examination conducted by the college.
- During the COVID-19 pandemic period all examinations were conducted online as per the instruction of the university of Mumbai by using the paid software's.
- Tally. ERP 9 accounting software is used for maintaining the accounts record.
- Online meetings and national conferences were conducted through paid version of Zoom software during the pandemic period.
- The college library is partially automated. College is using SOUL 3.0 software for Library management. The college library provides access to countless e-resources through N-List provided by INFLIBNET to the faculties and students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 14.96

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 134

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 69.45

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
71.29	65	81.94	90.28	93.6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 18.93

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
291	488	429	439	175

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 40.05

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1923	569	289	346	727

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 20.08

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
120	103	92	131	99

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
667	625	574	410	438

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	04	03	01	00

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	04	03	01	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	2	2

File Description	Document
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Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 83.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	38	131	133	81

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- The college has registered Alumni Association which contributes significantly to the development of the institution through active supports in organizing and arranging number of activities throughout the year.
- The Alumni Association of the DRT's A.E.Kalsekar College was registered on 24th March 2022 as

per the Society Registration Act 1860 with registration number MH/376/2022.

- The executive committee of the association, consisting of **13** members, composed of president, vice-president, secretary, and treasurer.
- The students who have completed PG/UG from the college are eligible to register as a member of the alumni association.
- Alumni meets are organized periodically to strengthen the alumni network and collaborate with the college authorities to help improve the functioning and services of the institute based on their valuable feedback.
- The role of the Alumni Association is to bridge the gap between industry, society, and academics.
- **The functions of the association are as follows:**
 - To encourage, develop, and work towards a solid connection between the college and its graduates.
 - To include alumni in initiatives for institution development, to plan alumni gatherings, reunions, and other community-building events for the college students, and people in general.
 - The Alumni assisted the college in creating placement opportunities through on-campus drives for their peers and students also represented in the College Development Committee (CDC) and IQAC where they get an opportunity to express their views and suggestions.
 - They have also mentored and trained the existing students to face the interviews. They have always provided an active support to the NSS unit in adopting a village and organizing annual camps.
 - The Alumni always show keen interest in organizing tree plantation drive and other extension activities such as medical check-ups, blood donation camps undertaken by the institute.
 - Alumni have also financially contributed in college development.
- **Activities organized in the last five years are as follows:**
 - August 7, 2021, a campus recruitment was organized by alumni member Rukhsar Surve in collaboration with the Career and Placement Cell, hired five students.
 - Alumni Association in collaboration with the Career and Placement Cell had organized an “Orientation for RBL Bank and ATOS Syntel CSR Training Program” for Third Year and Ex Students. Thereafter 12 Days Online Training were provided to the registered students on Accounting, Finance and Accounts Domain, SAP (Software) from 3rd December to 16th December
 - On 28th September 2019, Mr. Rizvi Rehan an active Alumni had conducted a workshop for Quality Circles Students on “Attitude Building”
 - On 13th July 2019 Mr. Adil Khan provided a workshop on “Self Defense Training” for female students. Thence, regular “Self Defense Training” were provided to the students.
 - Ajmeri Abdul Basit, an Alumni have conducted a workshop on Cybercrime and its prevention for regular students.
 - Our Alumni Mr. Nouman Abdul Majid and Mr. Mudassir helped in Sports Coaching.
 - Mr. Mubasshir helped in taking our Industrial Visit; he motivated our NSS Students by visiting the NSS Camp.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The college has well drafted Vision and Mission since its inception. DRT's A.E. Kalsekar Degree College started with Arts and Commerce faculties in 2001 and extended to science (2004-05) and Self Finance courses – BBI (2008-09), BMS (2010-11) and BSC IT (2010-11). PG Course in M. Com (Advanced Accountancy and Business Management) and UG SFC course in BAF commenced in the year 2020-21. The college has started FICSI in 2020-21. The college runs Short Term/ Add on Courses under Skill Development Centre. The Vision and Mission of the institution are as follows:

Vision: “O My Lord! Increase Me In Knowledge”. (Surah Taha 20:114)

“O Rabb open for me my heart”. (Surah Taha 20:25)

Mission: “Achieving academic excellence by providing self-development opportunities, inculcating right moral and social values and developing responsible citizenship.”

The college has well defined Quality Policy Documented in College Quality Manual (AEKC/QM/01) and Procedure Manual (AEKDC/QP/06) which is communicated to all the stakeholders.

The perspective plan chalked out in 2017 is aligned with the vision, mission and objective of the institution and are conveyed to the stakeholders through:

- College website, Prospectus, Magazine and Brochures.
- Displayed at the entrance & prominent places in the college premises.
- Staff meetings/Committee/Forum meetings.
- Committee/ Forum list along with In charges and members is finalized at the commencement of the academic year. Teachers are active members of statutory committees like CDC, IQAC, Student Council, WDC, Admission, ExamCommittee

The pro-active Management ensures transparency, good governance, decentralisation and participatory decision making. Meticulous planning and implementation of policies by aligning the academic and administrative aspects helps in overall development of the institution.

Decentralisation:

- The CDC and IQAC constitutes of Management, Teaching, Non -Teaching Staff, student representatives, ex-students and local members who meet at regular intervals during the academic year for smooth functioning of the institution.
- The Principal is delegated day to day academic and administrative responsibilities by the college Management for smooth conduct of work. Faculty members are given representation and

responsibility in various committees /Forum /Cell to organize events/activities.

- The committees/forum/Dept. aligns their events with the vision, mission and objectives of the institution, which are regularly communicated to stakeholders.
- The leading examples of decentralization are the regular meetings of Committees, Departments, and Forums etc. in which staff and student members put forth their ideas and valuable suggestions which enables streamlining of activities and active participatory role of members in decision making process.
- During Seminars, Workshops, Cultural Fest, Staff and students were assigned duties under different heads like reception, registration, anchoring, volunteering which enhance their leadership and other skills and also builds team spirit.
- The decentralized and participatory practices are well communicated to staff and students at the beginning of staff/ department meetings and orientation programs respectively.
- Stakeholders suggestions are instrumental in decisions relating to new courses and other activities to be conducted during the academic year.
- The decisions regarding planning and up gradation of infrastructure is taken up by the Management in consultation with the Principal and CDC/IQAC which constitutes staff, students and locals.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

To ensure effective and efficient functioning and to promote an environment of solidarity, the college has always practiced participatory, decentralized and inclusive approach while finalization and distribution of Committees/Department responsibilities and Inchargeship.

- Major planning and decision-making process is undertaken by DRT's Governing Body and College Development Cell. The College follows and effectively deploys the Perspective plan chalked out during NAAC Cycle I in 2017. The college has Policy Document well in place.
- Committees/ Departments channelized its work through the SOPs framed. All activities are conducted as per the **Academic Calendar** of the institution. The institution effectively deploys Plan for accomplishment of its set goals and objectives.
- IQAC makes recommendation for the overall improvement and up gradation of existing academic , extra-curricular activities and infrastructural development of the institution. SOP for IQAC provides details about responsibility, process and records maintained in IQAC.
- The college adheres to the guidelines regarding admission provided by Mumbai University as applicable to the **minority institution**. Admission is given on merit basis without any

discrimination. The college follows the curriculum of Mumbai University for Regular and Self-Financing Courses. Notices regarding the details of admission process were displayed on college notice boards and websites. The institution follows the online enrolment system for undergraduate courses as introduced by the University of Mumbai. Administrative setup is streamlined as per the organogram.

- The **appointments and service rules** are per guidelines of University of Mumbai, Joint Director State of Maharashtra. Recruitment / Promotion of Staff is done at a regular interval as per the needs. Faculty members who are due for Refresher Courses / Short-term courses for Career Advancement are encouraged to complete the same.

The Perspective/Strategic Plan was effectively deployed as follows:

1. **Skill Development Center** was started in 2017-18. To improve the competency, employability and entrepreneurship skills among students, various certificate courses like Languages Courses, Soft Skills, Research Methodology etc were successfully completed. The college is registered as **Local Chapter** on **SWAYAM NPTEL** Portal. Staff and Students benefitted by registering in different NPTEL courses.
2. IT room for Exam is well equipped for downloading of question papers from University. Hiring of Digital Edu-Tech/Ginger software services for conducting of Online Exams and Installation of **Reso** Software for preparation of results.
 - The library is equipped with reference books and journals. **Soul 3.0** software is installed in the library for e-resource.
 - Upgraded Infrastructure for overall development of the institution. Installation of new computers in major departments.
 - During Pandemic, the institution adopted Online Education system as per Government and University of Mumbai Guidelines, Zoom Institutionalized Membership was subscribed for curricular, co-curricular and extracurricular activities.
3. **IQAC has Conducted the following Multidisciplinary National/International Conferences for the Five Years**
 1. Challenges and Changes in prospects of Humanities, Commerce and Management, Science and Technology” on 26th March 2022.
 2. Covid-19: Challenges, Concerns and Road Ahead’ on 22nd May 2022
 3. Sustainability Local and Global perspective on 30th June 2020
 4. “Changing perspectives in Management, Humanities, Sciences and Technology” on 23rd March 2019
 5. Emerging Issues in Contemporary India-Local & Global Perspectives on 17th March 2018

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration

- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The staff being an asset for its overall development and progress, the college offers several welfare measures for the teaching as well as non-teaching staff which are in addition to their regular salary package.

The institution has following Welfare Measures for Teaching and Non-Teaching Staff:

- Financial assistance is provided to teaching and non-teaching staff for attending Faculty Development Programs/workshop/webinars/seminars to enhance ICT skills and promoting self-development of staff.
- Financial help is provided to the staff member in case of emergency.
- The college reimburses TA expenses of the staff who represent the college in sports, cultural, NSS and other activities.
- Long leave/Duty leaves/study leave are assigned to the staff for educational up gradation. Special leave was also provide to staff during pandemic.
- EPF facility is provided to staff members as per the eligibility.
- Support staff are motivated and encouraged to complete their higher education.
- The College has a Medical Room for staff & students. Medical assistance at OPD Emergency ward in adjoining Kalsekar Hospital/GHC Hospital.
- Institution provided training related to first aid & Lab Safety to its staff for effective implementation of the Quality assurance procedure.
- College has successfully conducted Stress Management during Lockdown (Pandemic).
- Principal, IQAC and Administrative Registrar provides time to time guidance and instructions to the support staff for behavior etiquettes with stakeholders and multitasking of work. This helps in smooth conduct of daily work in the institution.
- Parking facility is provided to teaching and non-teaching staff.
- Gymnasium Facilities are provided to teaching and non-teaching staff
- RO water facilities is provided to staff
- The proposal for Mediclaim and Credit Society for staff are placed and approved by CDC to be implemented from academic year 2022-23.

Performance Appraisal

- The Performance Appraisal for Teaching Staff is conducted from time to time. IQAC reviews the nature and quality of work of the faculty performed annually based on the parameters such as knowledge of sphere of work, analytical ability, initiative taken, ability to inspire and motivate, supervisory ability, inter-personal relations, and teamwork. The Principal and IQAC appraises and evaluates the staff accordance to which the staff takes on the training for further skill development.
- Feedback received from students and stakeholders are further considered and incorporated in decision making process for continuous improvement.
- The promotions of Teaching Staff are as per the standard code of promotion & policies of University of Mumbai and Government of Maharashtra. Teaching staff are encouraged to complete CAS/API process as per the UGC guidelines.
- The performance of Teaching Staff is also appraised through their contribution in the working and functioning of Committees and their services in Extension activities.
- The institute on regular intervals also trains its office and supporting staff to make them informed stakeholders. Administrative staff members are oriented on all the official procedures like noting, drafting and filing etc. The Principal and Registrar reviews the work of office staff at regular intervals. Punctuality, Politeness, performance, willingness to take task are some of the qualities on which the Nonteaching staff are appraised.

File Description	Document
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Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 73.33

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
31	01	41	26	22

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 53.33

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
34	25	28	19	14

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	11	14	11	12

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Mobilization and optimal utilization of resources and funds

- The Institution has a transparent and well-planned financial management system in which Directorate of Higher Education, Government of Maharashtra and Daar- Ul- Rehmat Trust and Fees Collection are the main sources of funds.
- Resource mobilization policy focuses on achieving the goals of the institution ensuring **decentralization, responsibility and transparency**. The Management coordinates and monitors the optimal utilization of the funds.
- In order to operate the approved programmes effectively and provide administrative support, basic requirements are worked out by the **Board of Management** in terms of financial load and time needed.

- Budgets for equipment and instruments, are prepared by the faculties and submitted to the Principal.
- A Resource Mobilization Plan is prepared based on the estimated fee receipts and estimated expenditures, maintenance and repair. In order to ensure and monitor effective utilization of financial resources the **Office Head/OS checks** all expenditures.
- All accounts are audited internally as well as externally. All the bills/ invoices/ vouchers and purchase orders of expenses against sanctioned budget for particular head are scrutinized by the concerned Committee /Department Head and the OS/ Accountant. After verification from in charge, Principal approves Payment and finally the Accountant forwards the bill for payment through the Principal to the Management for their approval.

Internal and External Audit:

- The institution conducts internal and external audits. Finance and Accounts are maintained systematically. Financial Audits are conducted by **Chartered Accountants appointed in Management in AGM** every year.
- External audits are conducted by the **Joint Director** at the end of every year.
- **Management** reviews the revenue and expenditure Statements every three months and Suggestions are noted.
- Updates of Financial Statements are taken up in **College Development Committee and DRT's Governing Body meetings**.
- **Tally ERP 9** software is used for automation of accounts which helps in maintenance of income expenditure records, financial planning, budgeting and monitoring of expenses. It is multiuser software so that simultaneously staff members can work on it.

The college has a pre audit/post mechanism. The audit of expenditure incurred under various administrative /Examinations in regularly taken up and Grants are sanctioned for conducting Research activities, seminars/Conferences/Workshops etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC plays instrumental role in learner centric environment conducive to quality education. The college has well defined Quality Policy Documented in College Quality Manual (AEKC/QM/01) and Policy

Documents.

IQAC has contributed significantly for Quality assurance strategies and processes as follows:

- IQAC has contributed in documentation of the **SSR -NAAC 1st Cycle, 2017, Documentation of 2f 12 B status and seeking permission for additional courses**
- IQAC directed and guided in Setting up of Skill Dev Center. Which conducts certificate courses.
- IQAC contributes in the **teaching learning process** by guiding departments in organizing/arranging co-curricular activities. Its sets various parameters for the activities conducted throughout the year. Staff members are motivated to attend Orientation Course/ Refresher Course/ FIP/Workshops to update knowledge and ICT techniques for teaching learning process.
- IQAC sets **quality benchmarks** for teaching learning process and evaluation. Attainment of PO;s and CO's are analyzed.
- **The Quality Circle** under IQAC also works as a link between college & students. QC Meetings are conducted at regular intervals every year to address the issues of the students' suggestions by students put forth during these meetings/ interactions help in the functioning of the college.
- IQAC encourages Staff and Students to attend Workshops and Webinars on quality -related themes.
- **Research Culture** in the institution is promoted under the guidance of IQAC, Research committee and support from the Management and Principal. Webinars, Workshops on Research Methodology, PR and Research Proposals for Avishkar Research Convention arranged by IQAC. IQAC motivated staff and students to present and publish research papers in National Conference. IQAC organizes National/ International Conferences and publish proceedings.
- IQAC gave recommendations related to Staff-Students Welfare Schemes, Infrastructural Up gradation, Hiring of Software Services for Admission and other facilities in the college. These recommendations were accepted in CDC Meetings.
- **College got listed as SWAYAM NPTEL LOCAL CHAPTER for promotion of E -Learning** resources for students and staff. IQAC arranges E-Resources Workshops with Library
- **IQAC** has significant contribution in the registration process of Alumni Association during the academic year 2021-22.
- **IQAC takes a lead in Periodic conduction of Audit like Green , Energy & Event /Academic & Administrative Audit /Gender /ISO and follow up activities for the overall development of the institution.**
- **Every Year IQAC prepares and submit Annual Quality Assurance Report (AQAR) as per the revised guidelines of NAAC. The Portal registration of AISHE is completed every year within Stipulated time under the guidance of IQAC.**
- **IQAC directs in development and maintenances of institutional data base through MIS/ERP/Website Development to maintain and enhance institutional quality. E-Governance practices are adopted in Finance, Exam, Academics and Administration for easy simplification of process for staffs and students**
- **MOUs, Collaboration and Linkages are signed with various institutions and organization for academics, internship, research, project, extensions.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)/ membership of international networks
3. Participation in NIRF
4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Initiatives for the promotion of gender equity:

- College has active and dedicated DLLE and WDC that conduct activities to create awareness about gender equality. DLLE conducted project presentation on status of women in society. WDC regularly plan and conduct webinar, seminars, guest lecture, awareness programs and different events. The cell aims to encourage, enhance & empower young girls to scale greater heights and to create social & psychological awareness among students thus promoting gender equity in the institution.
- Safety and security of students is given prime importance in the institution. Lady non-teaching staff in the campus provides atmosphere of comfort and security to girl students. CCTVs are installed in campus and its surveillance provides security to staff & students. Competent Security staff restricts entry of Students without ID card in the campus, Parents and outsiders are allowed to meet faculty and students with prior permission.
- The counseling cell strives to take care of the wellbeing of the students by identifying the problems faced by the students in personal, interpersonal, academic, emotional & psycho-social level and guide them to overcome through workshops, therapies and personal counseling.
- The college has separate girls & boy's common room on second and fourth floor respectively to relax, study, utilize for any discussions and other recreation in the free time. First aid kit is available for primary treatment in case of any unexpected injury and illness. The well-equipped gymnasium and Gymkhana provide the necessary physical & health benefits to the students. It has separate timings for girls and boys.

Celebration of national/ international commemorative days, events and festivals:

- N.S.S unit and Student Council had organized activities on Independence and Republic Day like speech, poetry and songs. On mark of Gandhi Jayanti, staff and students pledge to maintain the secular, socialist fabric of India.
- N.S.S Unit conducts various health and environment awareness days every year like World Aids Awareness Day, International Yoga Day, Anti- Tobacco Day to promote awareness about health & physical fitness. NSS Unit celebrated social harmony day to promote values of non-discrimination and equality among the learners.
- Department of Political Science celebrates Constitution and Human right Days with an aim to create awareness about human rights.
- Department like Urdu and Botany also celebrates days like Urdu Day, Wet land Day.
- Student day was celebrated by student council.
- N.S.S. Unit had organized event on Parakram Divas on account of birth anniversary of Netaji Subhas Chandra to celebrate his spirit and selfless service to the nation.
- International women's day celebrated with vigor to appreciate efforts of female student and teacher

achievers and with aim to highlight the importance of women in the society.

- Institution celebrates Maharashtra day and Shiv Swarajya Day by conducting the events like speech and poetry recitation to commemorate the creation of Marathi speaking state.

File Description	Document
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7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- The college fosters the spirit of oneness by teaching students who are from diverse backgrounds to

shun a sectarian approach to life and cultivate a pluralistic outlook.

- The Institution provides an inclusive environment by celebrating all important programs throughout the year to ensure students participation in Intra and Intercollegiate competitions that creates a sense of belonging, oneness and harmony among the participants.
- Our institution also organizes Inter-collegiate fest like PARVAAZ, in association with the cultural committee with an objective of developing the cultural abilities of the students, to improve their capabilities to work as a team, to encourage them to participate in inter-collegiate and university level competitions. The students gain self-confidence as they interact with fellow students and peers. Students take part in various cultural programs during college day celebrations with zeal.
- Languages play an important role in various aspects of our daily lives. Hence the Language departments conduct various events & certificate course to promote competency in diction and proficiency in languages. Department of Urdu & Islamic Studies organizes Bait Baazi Competition a step towards linguistic promotion among students.
- The institution propels the units, cells, departments and committees to organize Outreach programs to instill in the students the spirit of unity. The outreach programs make our students socially responsible and motivate them to contribute to the society by reaching out to the under- privileged. Mahatma Gandhi preached theory of tolerance, harmony, forgiveness and maintenance of non-violence these teachings were promoted among students and staff by conducting.
- The extension units undertake activities such as Thalassemia and Blood Donation Camps, Campus Cleaning and so on.
- The 7 days of Special NSS Camp is organized in a year to provide a unique opportunity to the student volunteers for group living, collective experience sharing & constant interaction with the community without any bias on religion, caste and economic status.
- The institution promotes inter religious harmony among the students through value education classes. A religious prayer room is created for personal prayer. The college sensitizes the students and staff to observe fidelity to the constitution through invited talks apart from observing the Constitution Day (26th November) where all the rights and duties of law- abiding citizens are highlighted and reinforced. All such programs are attended by staff and students.
- Courses like Environmental studies, Zoology, Ecology, FSH, Foundation course, Ethical Studies & Human Rights reinforce the constitutional values of justice, equality, liberty, and fraternity. The students are provided with an opportunity to participate in structured leadership with academic personnel and heads as Student Council members. It instills in them a spirit of sovereignty.
- The leadership roles are assigned to students to facilitate them to experience responsibility coupled with accountability, competence & compassion in execution. WDC seeks to mold the young women in the campus to achieve milestones of success. The cell empowers them to attain emotional, physical & mental freedom to withstand the changing phases of their lives through various seminars, guest lectures and awareness programs.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE 1: STUDENT WELFARE SCHEMES

The students are crucial and important part of the institutional activities. Any activity organized by the institution is done keeping in mind its benefit and utility to the students. Students come from different backgrounds and have different needs and aspirations. The institution assists them in achieving their goals by trying to provide them with the type of support needed by them, be it financial, academic, moral or emotional. The college has large number of students coming from socio economically weaker section who are mostly first- generation learners. Nearly 70% of student's strength is female. Many students are unable to continue higher studies due to financial constraints. They require financial and moral support to pursue higher education.

A. EARN AND LEARN SCHEME

Goals:

- To help financially weak students to pursue their education.
- To motivate students towards achieving academic success.
- To inculcate self-respect, self-dependency and dignity of labour among students.
- To provide skilled and confident human resource to the society.

B. BOOK BANK FACILITY

Goals:

- To provide subject textbooks for financially backward students.
- To provide helping hands for the needy students trying to achieve higher education.

C. READERS CLUB FOR STUDENTS:

Readers club is led by librarian where in student members register themselves as members. This club aims to enhance reading skills and communication skills. Various activities like celebration of library day, book review competition is conducted annually by this club. Readers club members also gives necessary suggestions and timely feedback.

D. READERS HUB FOR EX-STUDENTS:

The institution supports the ex-students by giving them different facilities like library facility. The college library provides membership to the ex-students. The membership will be for one year. The students are benefited by the reference materials provided by the library which help them in their higher studies and

competitive exams.

E. STUDENTS GROUP INSURANCE:

The institution not only supports the students financially but also sees to it that they are groomed to provide their best and become productive members of the society. A number of activities, courses and events are organized in the college to serve this purpose. There is active involvement of the Management and every staff member to achieve the objective of providing self-development opportunities and responsible citizenship, thus contributing towards Nation building.

BEST PRACTICE 2: HELPING HAND TOWARDS MARGINALIZE COMMUNITY

Goals:

- To create awareness and sensitize students and staff about the various issues concerning the society.
- To make positive contribution to the community by participating in projects related to the betterment of the society.
- To develop good rapport with local community and improve quality of life.
- To develop problem solving attitude and team spirit among students thus creating responsible citizenship.

Drives, Relief Camps, Awareness and community survey:

- **Voter ID** awareness and **registration campaign** carried out for the residents of the locality to make the process accessible and convenient for them.
- **PAN card making camp** for convenience of local community was conducted by the institution.
- **Konkan flood relief drive** was conducted by volunteers and students as an initiative to provide a helping hand to the flood affected locals in Konkan region.
- Institution also distributed **ration packets** and helped the local residents and needy students during pandemic period.
- **Covid-19 Vaccination camp** was set up in the institution for local community in both terms for first and second dose for making it convenient for local residence nearby the college.
- **Prostatic Hand and Jaipur Foot distribution camp** was conducted in college where in people from nearby cities and locality were benefited from this camp.
- **Consumer Guidance session and Free milk testing** for testing adulterants is conducted by the college to make the residence aware about the consumer rights and responsibilities.
- Students are motivated and encouraged to participate in **community survey related to women and health issues** thus contributing to social situatedness need analysis.

- Awareness session and training related to **road safety** and addiction are frequently conducted.

HEALTH RELATED ACTIVITIES:

- Volunteers have participated and volunteered in pulse polio drives conducted by Kausa health centre, TMC in the vicinity since the inception of NSS Unit of the College which has benefited thousands of children.
- Blood Donation Drive and Thalassemia detection camp is conducted every year. Institution had collaborated with Triumph Foundation, an NGO that provides free blood to thalassemia patients.
- The College organizes HIV Aids, Hepatitis and leprosy awareness drives along with Primary Health Centre, Kausa in the schools of the locality.
- Lectures, rally competitions are held on various health related issues. Awareness campaign on AIDS, organ donation, tuberculosis, anti-drugs and tobacco are taken up in the campus and community.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

- The institution constantly thrives to achieve its stated vision and mission through distinctive approaches and innovative strategies. A.E. Kalsekar Degree College is a religious linguistic minority institute. The policies and activities of the institution are directed towards nurturing of a learners and transforming them into a successful personality.
- College has majority number of female student's, they are encouraged towards exploring their talents through events arranged by WDC, Cultural committee, NSS, DLLE and other Committee, forums and Dept. The girls are sensitized and made aware of their inner strength through number of motivational programmes.
- Staff and students are felicitated for their social contribution and achievements on account of women's day to motivate and encourage them to excel in future.
- Various departments conduct short term certificate courses inculcating life skills and soft skills helping institute to keep taking steps forward towards capacity building initiative for learners. Skill

based certificate courses are planned and conducted every year by various department aims in enhancing life-skills of students. Workshops are also conducted by the department which helps skills of learners.

- Department of Economics and commerce conducts activities like financial literacy camp, budget analysis and marketing fest, promoting financial literacy and enhancing entrepreneurship skills. Marketing fest provides platform to students to develop marketing skill through product designing and development, department also take initiatives by conducting various activities and competitions like business plan making, digital advertising, talent search, and tag line competition. This helps students to learn global competency and enhance managerial skills.
- Needy students can opt for earn and learn scheme and scholarship in the college so as to avail the facility of education. College constantly strives to contribute in educational development of the local area, Ex-students and needy local students appearing for competitive exams can avail the facility of college library. College has cyber cafe with subscribed INFLIBNET facility.
- Research committee of the college focuses on promotion and inculcation of research culture among students. Various research workshop, presentations, seminar etc., are organized to provide right path of guidance to produce quality research beneficial to the society.
- The institution motivates and provides financial support to students for participating in Inter-university research competitions like “Avishkar”. Institution felicitates students with **Budding Researcher award** for outstanding performance in field of research. Appreciation certificates are awarded to students for actively contributing to institution through various programmes.
- Cultural committee, sports committee and various departments conduct numerable activities thus, providing learners a platform to showcase their talents and helps build their confidence and making them competent future citizens. DLLE has a project on Status of women in society and DLLE also organize exhibition of posters based on career.
- The Extension committees of the institution have conducted various events to create awareness and sensitivity towards society amongst students, thus directing them towards the path of emerging as a responsible citizen.
- With the belief of academic and technical excellence, Institution stimulates and support students to participate in various community developmental activities. Keeping the values intact a new generation of sensitized girls is ready in the institution every year who besides curriculum take the challenges of so many activities which in turn makes them self-reliant, empowered, independent and a confident generation to face the further challenges of life.

Student Quality Circle Initiative:

- Student Quality Circle of A.E. Kalsekar Degree College is a team of students from all streams and faculties of the institution. It aims to solve problems, improve the quality of the education and facilitate high standards in the institution. This group helps to develop teamwork and its voluntary nature aims to increase confidence among the learners.
- Students' Quality Circle can be defined as a small group of motivated voluntary student members of various statutory committees and class representatives of the same educational institute who meet regularly in the study place for a particular period, to identify, analyze and solve their mutual problems.
- Quality circle group meetings are regularly conducted by IQAC Coordinator and Principal, wherein student members put in forth their suggestion and feedback. Various constructive suggestions from quality circle groups with respect to certificate courses and

facilities were implemented in the institution. Members Act as ambassadors of institution in various

intra and intercollegiate events and programmes. These circles help create the awareness on the importance of maintaining and sustaining quality in all areas and drive home the relevance of student participation.

Advantages of Quality Circles are:

- **Open platform for student's suggestions and feedback:** Quality circle member's suggestions are collected during quality circle meet and constructive suggestions are accepted and communicated to the authorities. They facilitate institutional growth by their constructive and timely suggestions.
- **Link between students and stake holders:** Quality circle students are representatives of student member of the institutions. New policies and initiatives proposed and implemented by the college is communicated to the members and the students queries regarding the same are resolved and communicated through them. Quality circle helps to create the awareness on the importance of maintaining and sustaining quality in all areas and the drives home the relevance of student participation.
- **Student Ambassadors:** Members represent the institution in various intra and intercollegiate events and activities. They take initiatives to promote the events on and off campus amongst students and also take efforts to encourage them to participate and exhibit their skills.
- **Improved relation with the students:** Student queries is timely communicated through the members to the IQAC and Principal which are replied and resolved positively, facilitating students. Thus, it helps to build strong positive relationship between the learners and the institution.
- **Leadership skills:** Quality circle members constantly use this platform to cater each other's needs. Members act as self-motivated leaders or facilitators for the class.
- **Quality Circle is a step ahead by the institution to provide inclusive environment for the learners.**

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

- The institution in its Post Accreditation, set up Skill Development Centre in 2017. Short Term/Add on /Certificate Courses are conducted to enhance entrepreneurship and employability skills.
- Institution has a FICSI Lab to enhance skill development, entrepreneurship and employability. Courses offered under FICSI are 1) Baking Technician 2) Fish and Seafood Processing Technician 3) Multi Skill Technician
- The institution has ISO certification 9001:2015.
- The college satisfies the needs of the students from diverse socio-economic backgrounds including first generation learners. Majority of the students admitted are girls. The college has progressed ahead and has carved a niche for itself by producing excellent results.
- The institution strives to develop the students ability to think for themselves and solve problems and adjust to the changing global needs by various career development programmes.

Concluding Remarks :

- The SSR for NAAC Cycle II reflects the relentless efforts of the Management and the staff in the progress and development of the college since its inception.
- The institution believes in providing quality education to the socio-economically weaker sections of the society.
- All the activities of the college are guided by its mission statement. The institution continuously strives for quality enhancement by providing conducive teaching learning environment, upgrading infrastructure, enhancing skills and preparing students to face the challenges upfront.
- The departments and forums contribute to the institution by organizing student centric activities. The college, through its extension activities serves the society, ensuring social justice & equity thereby contributing to national development.
- The college has locational advantages, is surrounded by natural scenic beauty and has a large campus with the state-of-the-art infrastructure. The institution adopts the policy of optimal use, deployment & maintenance of its resources.
- The college is well aware of the challenges it faces and also will strive to grasp the opportunities. The institution will continue its endeavour to develop the institution into an ideal center of higher learning.
- The Management, Staff and Students will collectively contribute in the process of overall development of the institution.
- The college will continue its efforts to develop the institution into an ideal center of higher learning.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.1	<p>Number of Add on /Certificate/Value added programs offered during the last five years</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :33</p> <p>Remark : repeated programs will be counted as one input s edited according to it.</p>																																								
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of students admitted year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>746</td> <td>679</td> <td>735</td> <td>697</td> <td>718</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>744</td> <td>679</td> <td>733</td> <td>693</td> <td>717</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>960</td> <td>960</td> <td>780</td> <td>780</td> <td>660</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>960</td> <td>960</td> <td>780</td> <td>780</td> <td>660</td> </tr> </tbody> </table> <p>Remark : Input is edited from data template.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	746	679	735	697	718	2021-22	2020-21	2019-20	2018-19	2017-18	744	679	733	693	717	2021-22	2020-21	2019-20	2018-19	2017-18	960	960	780	780	660	2021-22	2020-21	2019-20	2018-19	2017-18	960	960	780	780	660
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3.2.2	<p><i>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</i></p> <p>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>7</td> <td>6</td> <td>4</td> <td>5</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	7	7	6	4	5																														
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	7	6	4	5

Remark : Input edited from data template.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
44	43	131	133	81

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
33	38	131	133	81

Remark : Input is edited from data template.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
27	01	30	17	15

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
31	01	41	26	22

Remark : Input is edited from data template.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
46	36	42	30	27

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
34	25	28	19	14

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
15	13	15	14	16

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	11	14	11	12

Remark : One year one teacher for this FDP program input is edited according to it

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 41 Answer after DVV Verification : 67</p>