Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**DAAR-UL-REHMAT TRUST'S A.E.KALSEKAR DEGREE COLLEGE**
Name of the head of the Institution	**Zoeb Filmwala**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**022771884804**
Mobile no.	**9819185653**
Registered Email	**principalaekalsekarcollege@gmail.com**
Alternate Email	**aekalsekarcollege@yahoo.com**
Address	**Near Bharat Gear Factory, At post Dawla -Kausa,Mumbra**
City/Town	**Thane**
State/UT	**Maharashtra**
Pincode	**400612**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Mrs. A Z Rawal**
Phone no/Alternate Phone no.	**022771884804**
Mobile no.	**9819185653**
Registered Email	**kalsekar.iqac@gmail.com**
Alternate Email	**aekdciqac22@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://aekalsekarcollege.ac.in/aqar/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://aekalsekarcollege.ac.in/aqar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**2.76**	**2017**	**27-Nov-2017**	**26-Nov-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**12-Jun-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Guidance in preparation of SSR for NAAC	**21-Jul-2016** **1**	**37**

Understanding Emotional Intelligence and Experiential Learning Of Pedagogy for Educators	18-Feb-2017 1	28
Multimedia Training Workshop	13-Feb-2017 1	25
National level conference on Vision India: Prospects and Challenges	26-Apr-2017 1	64
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2017 0	0
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Preparation of SSR ? Preparation for NAAC Peer Team ? Organizing workshops for staff and students ? Organized Multimedia training workshop for teachers on 13th February 2017 ? Organized one day interdisciplinary National level conference on Vision India: Prospects and Challenges on 26th April 2017

[View File]()

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To prepare for first cycle accreditation of NAAC.	• Preparation and submission of Self Study Report of the institution.
To seek permission for additional division /new courses	• Permission received for additional seats in Arts, Commerce ,BMS & BSc - IT faculty
To conduct activities for quality enhancement and monitor the Teaching -Learning process	• Organised Faculty Development Programmes • Co-Curricular activities conducted by Dept./Forums • Staff members attended syllabus Revision workshops/Orientation & Refresher Courses
To promote Research Culture:	• Organized Research Workshop/National Conference • Motivated students for Avishkar/UDAAN research Conventions
To promote Research Culture: To continue Institutional Social responsibility	• Successfully completed social outreach programmes under NSS, DLLE ,Students Council & WDC
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
CDC	15-Mar-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**10-Nov-2017**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**20-Feb-2017**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Daar-ul Rehmat Trust is a charitable trust established in 1986 with the initial object of providing education to poor students at moderate expenses & rehabilitation of orphan girls. The trust today is serving the needs of students through the Schools, Junior colleges & a Degree College managed by it. The major objectives of the Trust include: • To construct & develop orphanage, hostel, schools & colleges for poor girls & boys with first preference to girls. • To train & educate inmates of orphanage, hostel & schools. • To conduct personality development & career education courses. The Trust started A. E. Kalsekar Degree College in 2001 with Arts & Commerce faculty & later on extended to Science & Self finance courses. The Vision, Mission and Objectives of the institution are as follows: College Vision: "O My Lord! Increase Me In Knowledge". (Surah Taha 20:114) "O Rabb open for me my heart". (Surah Taha 20:25) College Mission : "Achieving academic excellence by providing self development opportunities, inculcating right moral and social values and developing responsible citizenship." Goals and Objectives: i. To impart quality education that would prepare the students to face challenges with confidence. ii. To impart moral & human values of truth, righteousness, discipline, hard work and team spirit. iii. To support education that would be secular, liberal and progressive yet respects the cultural plurality. iv. To develop spirit of inquiry, scientific temperament and pursuit of knowledge among students and faculty. v. To sensitize the students and create a sense of responsibility towards social and environmental conditions. The vision, mission and objectives of the college are conveyed to the students, staff and stakeholders through:- ? College website, prospectus, magazine, and conference brochure. ? The college vision, mission and objectives are displayed at the entrance & prominent places in the college premises. ? The same is also conveyed to the staff during meetings & to the students & parents during orientation programme & PTA meetings.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
1.Certified Course in Tours and Traveling Management	-	10/08/2016	1	• To provide information regarding Tourism Product and Travel Management business. • To prepare and guides students in acquiring knowledge, skill and attitude for self employment and market oriented	Skill Dev.

			jobs.	
2. Certified course in Computer Basics	-	10/08/2016	1	• It impart information about the basic concepts in computer hardware software. • To equip students with technical knowledge and practical skills in IT. • To develop skill and competency which will enhance students emp loyability	Skill Dev.--

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	0	Nill
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	---	06/06/2016
BCom	Nill	06/06/2016
BCom	banking and insurance	06/06/2016
BSc	Information technology	06/06/2016
BSc	Regular	06/06/2016
BMS	Nill	06/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	66	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

1. Certificate course in Food Processing Preservation	Nill	12
2. Certificate course in Gardening	Nill	23
[View File]()		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BMS	Nill	56
BCom	Banking and Insurance	22
BA	Nill	93
BSc	Information Technology	49
[View File]()		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
? Written feedback is obtain from students which some questions pertaining to syllabus. Alumni association obtains feedback suggestions from ex-students. ? Discussion of curriculum takes place during departmental staff meetings. Parents give oral feedback in PTA meetings which are conducted every term. ? Suggestion box is provided for students to give their feedback. It is communicated to the university by the faculty members during the syllabus revision workshops and seminars. ? Guest lectures, visits number of co-curricular activities are arranged for curriculum enrichment based on suggestion from students stake holders. ? Hard copies have been collected of feedback from the stakeholders and it is analysed. however, it is communicated to the concerned for further plan of action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	FY/SY/TY	360	337	327
BCom	FY/SY/TY	720	834	706
BSc	FY/SY/TY	360	272	246
BCom	Banking and	180	99	87

	Insurance			
BMS	FY/SY/TY	180	209	189
BSc	Information Technology	180	202	186

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1741	0	34	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
34	22	7	5	2	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Counseling and mentoring related to academic, personal and career is done in the institution. ? Counseling and mentoring related to academic, personal and career is done in the institution. ? Teachers monitor the students regularly in attendance and class participation and advice them accordingly. Teachers interact with parents at PTA meetings to provide guidance support. ? Remedial classes are conducted for weak learners special learners to improve their academic performance. ? Bilingual teaching helps the vernacular medium students in understanding basic concepts. ? Tutorials in BC Mathematics statistics are conducted for clearing doubts solving problems by providing one to one attention. ? Apart from mentoring cell, the college has Career Development and Placement Cell. This cell organizes lectures for guiding and helping students in choosing the right career. ? College DLLE unit has undertaken career project. Informative charts are displayed related to various careers options. ? Workshops and lectures are organized on topics of personality development, soft skill development ,resume writing interviews, preparing for competitive exams, opportunities in higher education, career options etc. ? Apart from the government scholarship the college provides scholarships to academic toppers, handicap students, economic weaker students, co curricular, special prize for university toppers. ? Office staff provides guidance to students in filling up of Government/Private scholarships. ? They also provide help in filling up of online admission form for first year students. ? NSS Unit conducts various activities/workshops on stress management, disaster management, health hygiene, environment conservation, consumer awareness which helps them to cope up with social issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1741	34	1:51

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

34	34	0	22	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

View File

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	FYBA	2	02/03/2017	20/05/2017

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation Reforms initiated by the college: ? The college conducts examination for First Year Second Year under CBSGS. ? The college Exam committee ensures smooth conduct of exams by proper display of Timetable of various exams, makes arrangement of supervisors, seating arrangements ,CAP for First Year/Second Year, Recounting, etc. ? Records are maintained for smooth and transparent evaluation process. ? New Xerox machines ,High Speed Internet, Duplicator, Scanner ,Printers are installed for smooth and uninterrupted downloading of the Question papers. ? The college appoints teachers as Vigilance squad during College exams. ? Recounting of answersheet is done in each semester to avoid mistakes in marks entry. ? The college as Centralised Assessment process (CAP)for First Second Year exams. ? The college is a lead college for CAP at Third Year examination. ? The exam committee has made provision of computerization of results. ? Computerized Marksheet of First Year/Second Year carries student?s photograph, college seal and Hologram. ? Degree Distribution Ceremony for passed out students at Third year is organized at the institutional level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We being affiliated to university of Mumbai, follow academic calendar in evaluation process. We follow university academic calendar. The internal and external assessment done on college level for FY, SY, TY level.Internal Assessment is conducted through project works and field trips for actual experience as per the Academic Calendar. We Stick to projects, assignments and internal class tests on time. We strictly adhere to university deadlines. Remedial lectures, mentoring sessions and slow and advance learners' policy is kept in mind for continuous evaluation process. Each department of all faculty prepare an activity plan to complement curriculum. The comprehensive teaching plans are prepared in the individual teacher's diaries for better knowledge imparting and enhancing continuous internal evaluation. Co-curricular activities also complement the curriculum and helps students in better understand of the syllabi.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://aekalsekarcollege.ac.in/wp-content/uploads/2022/07/Criteria2-_2.6.1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	TYBA G1	29	22	75.86
Nill	BA	TYBA G2	30	22	73.33
Nill	BCom	TYBCOM	216	158	73.14
Nill	BSc	TYBSC CHEM	41	21	51.21
Nill	BSc	TYBSC ZOO	40	36	90
Nill	BCom	TYBBI	17	12	70.58
Nill	BCom	TYBMS	44	22	50
Nill	BSc	TYIT	47	36	76.59

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://aekalsekarcollege.ac.in/wp-content/uploads/2022/07/2.7.1-Student-SatisfactionSurvey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill
[View File](#)					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	2	0
National	Economics	3	4.6
National	Accountancy	2	0
National	English	2	0
National	Library	1	0
National	Political science	2	2.3
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	0	0	Nill	0	0	0
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	0	0	Nill	0	0	0
[View File](#)						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	24	0	0

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Essay Writing Competition And Poster Making	NSS Unit	4	40
NSS Day Celebration	NSS Unit	2	20
Swacch Bharat Abhiyan Rally	NSS Unit	2	17
Aids awareness Day celebrated by distributing Red Ribbon with Display of posters	NSS Unit	2	20
07 Day NSS Residential Camp	NSS Unit	6	79
Seminar on UPSC and MPSC	NSS Unit	4	82

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	NA	NA	0

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Blood Donation Camp	NSS Unit with Rotary Club	Blood Donation	4	42
Thallessemia Detection activity	NSS Unit with Rotary Club	Thallessemia Detection activity	4	286
Dengue And Malaria Awareness Seminar	NSS Unit with TMC	Dengue And Malaria Awareness Seminar	2	17

Lecture on How to be a smart investor and Milk Testing	NSS Unit with BSE Consumer Guidance Society of India	How to be a smart investor	4	421
Pulse polio campaign	NSS Unit with TMC	Pulse polio campaign	2	20

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	NA	Nill	Nill	0

View File

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MoU?s with Hospital for emergency medical services and other facilities	09/11/2017	for Medical emergencies for staff and students	2

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17500000	15964000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar halls with ICT facilities	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13013	1846002	2955	368915	15968	2214917
Reference Books	1263	559422	292	190578	1555	750000
e-Books	1	5000	Nill	Nill	1	5000
Journals	22	15457	34	101270	56	116727
e-Journals	1	5000	Nill	Nill	1	5000
Digital Database	0	0	0	0	0	0
CD & Video	53	0	12	11988	65	11988
Others(specify)	0	0	1	11000	1	11000

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

View File

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	86	55	37	13	0	9	7	50	2
Added	0	0	0	0	0	0	0	0	0
Total	86	55	37	13	0	9	7	50	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
600000	333762	2000000	1490144

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a precise plans and procedure for repair and maintenance activities to ensure time bound maintenance work of hassle free educational environment of a college. • All physical academic and support facilities are augmented and maintained through various college committees. • At the beginning of every academic year proper availability of blackboard, lightning and furniture in classrooms are taken care properly. • After due discussion with Principal and IQAC, the Time Table committee allocates the classrooms as per the students strength and the facilities needed as per the curriculum at each level. • Each departmental laboratory is having lab assistant and lab attendant for the proper maintenance of the laboratories. The respective department provides necessary instructions to the students regarding does and don'ts in the laboratories for proper workings of the same. • Stabilizers are used for instruments. Regular servicing and maintenance is carried out for the instruments. Calibration of instrument is done. Service engineers/experts from the manufacturing companies are called for the repairs, if required. • The college successfully runs "Earn and Learn" scheme. The students working under this scheme helps in maintaining the campus properly. • The library has advisory committee with a Librarian as a convener and faculty members nominated as member of the committee by the Principal. This committee meets to discuss the functions, requirements, utilization of resources, distribution of funds and other matters related to the library with the necessary guidance and permission from the Principal. • The library committee looks after the smooth running of the library activities and resources. Regular dusting and cleaning is done. Pest control is carried out as and when required to increase the life of valuable resources of the library. Furniture and fixtures are repaired as per the requirement centrally. • Computer maintenance and support are carried out by the system administrator. Regular up gradation is carried out for computers and software. • Gymkhana committee has the responsibility for the creation and maintenance of sports facilities in the campus. • AMC has been made for cleaning, sweeping etc. • The college has a generator system for uninterrupted and power supply. • Along with AMC adequate in-house staff is employed to precisely maintain hygiene and cleanliness in the campus. Classrooms, Staff rooms, Seminar halls Laboratories etc. are cleaned and maintained regularly by non-teaching staff assigned for each floor. Wash rooms and rest rooms are maintained properly. Dust bins are placed at every floor. • Water coolers and water purifiers are made available for the students as well staff and support staff cleans it on regular basis. AMC is also given for the same. • Fire Extinguishers are installed at every floor as well as in

laboratories. The college support staff have been trained to act during emergency situation. All fire extinguishers are checked by office staff. • Lift facility and is made available for the staff as well as differently abled and students with medical issues for the easy access to their classrooms. AMC of lift is there.

https://aekalsekarcollege.ac.in/aqar-supporting-document/#1657706099719-091dd5cb-bf47

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	COLLEGE MANAGEMENT SCHOALRSHIP	217	168600
Financial Support from Other Sources			
a) National	ANGC SCHOLARSHIP	20	20000
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial	Nill	67	College
Mentoring	Nill	78	College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Career Guidance in MBA	Nill	165	Nill	Nill
2016	Workshop for MBA Aspirants	Nill	141	Nill	Nill
2016	Preparatory Course for placement after TY	Nill	125	Nill	Nill
2016	Arts and Crafts Certificates	Nill	60	Nill	Nill

2016	Seminar on Job Opportunities	Nill	12	Nill	Nill

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	20	TYBA	Arts	Birla College,UNIVERSITY OF MUMBAI,PUNE UNIVERSITY,SNDT UNIVERSITY	MA-I
2016	1	TYBA	Arts	LATE KHATIJA COLLEGE OF EDUCATION,	B.Ed
2016	28	TYBCom	Commerce	DR D.Y. PATIL COLLEGE,Dr. V.N. BEDEKAR INSTITUTE OF MANAGEMENT,EVOLVE BUSINESS SCHOOL,JOSHI BEDEKAR COLLEGE,K.J.SOMAIYA COLLEGE, KARGIL COLLEGE OF B.Ed,LATE KHATIJA COLLEGE OF E	MCOM - I,PGDM,MBA,B.Ed, D.T.Ed

2016	8	TYBSc	Science	B.N. BANDODKAR COLLEGE,UNIVERSITY OF MUMBAI,SIES COLLEGE,,BIRLA COLLEGE,RAMNARAIN RUIA COLLEGE	MSc
2016	21	TYBSc	Science	KARAMVEER BHAURAO PATIL COLLEGE,MAHARASHTRA INSTITUTE, LATE KHATIJA COLLEGE OF EDUCATION,NETAJI SUBHASH INSTITUTE	ADMLT,B.Ed ,PGDMLT,PG ADV DIP IN MED TECH.
2016	12	TYBMS	Management	K.G. JOSHI BEDEKAR COLLEGE,ALLANA INSTITUTE OF MANAGEMENT STUDIES,DR.V.N. BEDEKAR INSTITUTE OF MANAGEMENT STUDIESORIENTAL INSTITUTE OF MANAGEMENT,Dr. V.N. BEDEKAR INSTITUTE OF MANAGEMENT	MCOM - I,MMS,PGDM
2016	5	TYBBI	Banking Insurance	JOSHI BEDEKAR COLLEGE,UNIVERSITY OF MUMBAI	MCOM - I
2016	4	TYBSc(IT)	Information technology	UNIVERSITY OF MUMBAI,PUNE INSTITUTE OF MAGMT STUDIES,JOSHI BEDEKAR COLLEGE,K.J.SOMAIYA COLLEGE	MScIT
[View File](#)					

Note: row at top continues from previous page: DUCATION,MULUND COLLEGE OF COMMERCE, SHOEB COLLEGE OF EDUCATION,UNIVERSITY

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	**1**
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	**Collegiate Cultural Fest - Parvaaz**	**154**
Cultural	**Inter Collegiate Cultural Fest - Parvaaz**	**450**
Cultural	**Collegiate Cultural Event**	**100**
Sports	**Collegiate**	**127**
[View File](#)		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	**Nil**	**Nill**	**Nill**	**Nill**	**00**	**00**
[View File](#)						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

college as per the guidelines provided by the university. The Student members elect a General Secretary (GS) for a period of one year. The Student Council meets regularly and conducts a number of events like Independence Day, Republic Day, Teacher?s Day, Constitution Day, International Student Day, Yoga Day, Marathi Bhasha Diwas. The Student Council is actively involved in all the co-curricular and extracurricular activities of the college. The major event organized by the Council is "The College Annual Day". They also assist Departments, Committees Forums in celebration of Days, Inter and Intra collegiate competitions activities. The college provides funds for conducting the activities of Student Council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

105

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Ex – Student Association of the college is a link between the college and Ex- Student. The Ex- Student Association provides an opportunity to the ex-Student to attend and participate in the various activities organised by the college through various departments. An Ex- Students meet was organised on 13th August 2016 in the college. Ex- Students gave their valuable suggestions for the development of the college. Various issues on Industry-Education linkage were discussed. Thereafter on 27th August 2016, Toppers Talk was organised for the First Year students by the Association, Ex- Students addressed the First Year students, shared their experiences and motivated them. On 31st august 2016, Kitchen Gardening workshop was organised. Ex- Students were provided practical knowledge step by step on how to prepare garden in the kitchen. On 22nd December 2016, Ex- Students appeared for the Entrance Exam for Banking organised by Institute of Finance Banking and Insurance- IFBI. The Ex- Students were invited for the IT and Marketing Fest held on 14th January and 21st January 2017 respectively. They were also invited for Convocation Ceremony and Annual Function of the college. The Association wishes to continue the activities with Ex – Students in coming years also.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralisation :The College Management has delegated day to day academic and administrative responsibilities to the college Principal for smooth conduct of work. All Staff members are given representation and responsibility in various committees /Forum /Cell to conduct /organise various events/activities. These activities are aligned to the Vision Mission and objectives of the institution. Regular meetings of Staff and students in the committees enable streamlining of activities and active, participatory role of members in decision making process. Students are encouraged to play an active role in the institution by giving them platform as Student In charge /Representative in various academics and administrative committees. Staff members and student Incharge are assigned duties during events like Cultural Fest, Seminars, Workshops, Conference which enhance their Oratory/ /Managerial /leadership skills and also builds team spirit. Year Plan and draft Budget is submitted by Department/Committee Incharge to the IQAC and the Principal which helps in planning for improvement in infrastructure and other facilities. Participative Management :The LMC and IQAC constitutes of Management, Teaching Non-Teaching Staff. All the activities of the college are students centric and involve staff and students in decision making. Decisions are governed by the Management but teachers and students are allowed to give their suggestions which are taken into consideration in the decision making process.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Workshop on revision of syllabus (Zoology and Commerce/BBI/BMS) wherein Subject teachers from various colleges , stakeholders ,nominees from companies were invited to get their views

	/expectations from students regarding syllabus was obtained. ? Short term/ Certificate/Add on courses/ Bridge Courses are conducted to enhance students' knowledge.
Teaching and Learning	Preparation of Academic calendar at the beginning of the academic year. ? Faculty Development Programmes are organised to enhance teaching learning process. ? Faculty members are deputed to attend Orientation / Refresher courses organized by academic staff college to upgrade their skills and subject Knowledge ? Teachers are encouraged to use ICT methods for Teaching Learning Process. Introduction of Cybernetics, smart board to enhance teaching. ? Suggestions are given to the librarian for arranging learning resources such as journals, periodicals, E- resources.
Examination and Evaluation	Choice Based Grading System was introduced by university and implemented since 2016- 17. ? IT room for exam is well equipped for downloading of question papers from University. ? The institution monitors the programme and performance of the students through: ? Tutorials, Practical, Class presentations, Classroom Interactions during the term. ? The Internal and External assessment are held semester wise as per norms. ? Preliminary exams for First year /Third Year students. ? The results are declared within stipulated time on the college notice boards. ? Result Analysis further helps in monitoring students' performance.
Research and Development	The institution sets aside a budget for organizing seminars and Research Conferences, in the college. ? The Institute allows all the staff and students to use equipments and research facilities free of cost. The library is equipped with reference books, journals e-books. Cyber zone and library are open beyond college hours for students staff benefit. ? The College Management generously spends on project work, exhibition and fests. Excursion are organized for the students of different departments.
Library, ICT and Physical Infrastructure / Instrumentation	The Library Advisory Committee works for overall development and smooth running of the library. ? Library

	Organised Orientation programme for staff and students. ? Upgraded the number of books, periodicals and journals. Upgraded Infrastructure for overall development of the institution ? Smart classrooms with projectors and multimedia facilities.
Human Resource Management	The institution provided Academic training to its staff for effective implementation of the Quality assurance procedure. ? The institution regularly conducts workshops and seminars on different topics that helps in quality improvements such as Collaborative learning initiatives, research paper writing, Computer training ,workshops on Preparation of Documentations etc. ? The Faculty Development Programme are arranged to enhance teaching learning and improve ICT skills of staff for ICT based teaching. ? Regular meetings / workshops are conducted with office support staff. The IQAC implements the API system for placement and promotion of teachers introduced by the Universities. ? Management recruits the non teaching staff as per rules and regulations.
Industry Interaction / Collaboration	The institution makes continuous efforts to establish industry-institution-community interactions which would be beneficial to the students, staff community at large. ? The college arranges visits to various institutes, industries for the studentswhich helps them in gaining practical knowledge. ? Experts from industry and banking institutions were invited as resource persons which helped in enriching the knowledge of students staff. ? Career guidance lectures with experts have been useful to students for gaining insights and selection of appropriate careers.
Admission of Students	The college adheres to the guidelines regarding admission provided by University of Mumbai, as applicable to the minority institution. ? The College admission committee consists of teachers from every faculty which enables smooth conduct of admission. ? Admission is given on merit basis without any discrimination.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Planning and Development	Registration for first year admission is done through DU MKCL portal. Merit list is displayed faculty wise. Admissions are given on merit basis as per the Guidelines of University and Government of Maharashtra. Formats are prepared circulated which helps in maintaining the data of teachers, staff and students. Preparation of merit lists of first year students. Collection of fees through DD, Cheque NEFT and generation of fee receipts.
Administration	Maintaining student data of admission in Excel sheets. Providing different certificates like bonafide TC. Generating all types of report related to the students and staff Administration .Maintaining fee record of students. Monitoring fees instalments through trust other bodies. Generation of Receipts for expenses and vouchers. Producing all types of report like income, expenses and balance sheets.
Finance and Accounts	Income expenditure records are maintained in office.The Principal and office head prepare draft, financial planning, budgeting and monitoring of expenses. Matters related to finance and administration are discussed in LMC meeting.
Student Admission and Support	Details of admission process put up on College website. Availability of prospectus,merit lists for admission are displayed on notice board.
Examination	Examination Seat number allocation. Generation of hall tickets. Marks entry and generation of data in required formats. Individual and Consolidated Subject record.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nill	00	NA	0
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants

	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2016	Guidance in preparation of SSR for NAAC	Guidance in preparation of SSR for NAAC	21/07/2016	21/07/2016	32	5
2016	Understanding Emotional Intelligence and Experiential Learning Of Pedagogy for Educators	Nill	18/02/2017	18/02/2017	28	Nill
2016	Multimedia Training Workshop	Nill	13/02/2017	13/02/2017	25	Nill
2016	National level conference on Vision India: Prospects and Challenges	Nill	26/04/2017	26/04/2017	Nill	Nill
	View File					

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	1	09/01/2017	28/01/2017	19
Refresher course in Economics	1	30/01/2017	18/02/2017	19
	View File			

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	22	6	18

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Financial help is provided to the staff member in case of emergency. ? Medical assistance at OPD Emergency ward in adjoining Kalsekar Hospital for staff students. ? The College has a Medical Room for staff students	? Duty leaves/study leave are assigned to the staff for educational upgradation. ? Uniform is provided to Class IV employees/security. ? Maternity leaves are granted to the staff members. ? Free computer literacy program /workshops ? Security system provided to security Guard. ? Necessary accessories like umbrella, Gumboots, etc are provided to class IV employees and security guards.	? Students Group Insurance under Yuva Raksha Scheme. ? Book Bank Scheme ? Earn and Learn Scheme ? Prizes and Awards for Meritorious students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal and external audits. Finance and Accounts are maintained systematically. Financial Audit are conducted by Charted Accountants appointed in Management AGM every year. External audits are conducted by the Joint Director at the end of every year. Management reviews the revenue and expenditure Statements every three months and Suggestions are noted. All the matter related to audit are taken up during LMC meeting.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
----	**0**	**--**

[View File](#)

6.4.3 – Total corpus fund generated

2000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**	**--**	**Yes**	**IQAC**
Administrative	**Nill**	**--**	**Yes**	**MAnagement**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA meetings Parents are invited for Cultural Fest, Annual Day and important functions Feedback from Parents

6.5.3 – Development programmes for support staff (at least three)

? Guidance in preparation of SSR for NAAC. ? Lab Safety program. ? Guidance to

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution got accreditition in November 2017

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Guidance in preparation of SSR for NAAC	21/07/2016	21/07/2016	21/07/2016	37
2016	Understanding Emotional Intelligence and Experiential Learning Of Pedagogy for Educators	18/02/2017	18/02/2017	18/02/2017	28
2016	Multimedia Training Workshop	13/02/2017	13/02/2017	13/02/2017	25
2016	National level conference on Vision India: Prospects and Challenges	26/04/2017	26/04/2017	26/04/2017	64

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
WDC activity organised by Majilis (Competative	07/01/2017	07/01/2017	21	0

Spirit Gender awarness)				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The following measures have been taken. Energy conservation ? The college building is well ventilated with glass windows to allow natural daylight and fresh air. It helps in conservation of electricity. ? Appropriate sign boards are put up regarding conservation of electricity. ? New electrical gadgets are selected after considering minimum power consumption. ? Projects on energy conservation are taken up by students in FC, EVS and green computing in FY B.Sc-IT. ? Film screening and poster exhibition are held to create awareness about environment conservation. ? Signage?s have been displayed for economical use of water. Use of renewable energy ? To tab the energy resources, the college is in the process to install solar panels. ? The waste paper generated in the college is given for recycling. ? Segregation of waste is done with an aim of recycling. ? Nature Club organizes several competitions like best out of waste, photography competition for sensitizing and creating awareness among students. Plantation ? Environmental awareness programmes are conducted through NSS unit and Nature Club ? Tree plantation within and around the campus is a regular feature of the college to maintain the eco- system. We had planted a variety of plants in the college, which have contributed to the beauty and greenery of the campus besides effecting carbon neutrality in the campus. ? The NSS unit participates in Mega Tree Plantation Drives organized by University, NGO and organizes events during Environment Week. Hazardous waste management: ? The department of sciences is extremely careful regarding the hazardous waste generation and its safe disposal. ? The college avoids excessive use of hazardous chemicals in science laboratories. Waste chemicals are carefully disposed by diluting in water. ? Heavy duty Exhaust Fans and Fuming Chamber provided in Chemistry lab. ? Chemistry labs has separate sewage chamber to avoid mixing of hazardous waste with normal sewage. ? The college has started an intensive campaign to check the use of polythene and other bio non-degradable materials. The students are advised not to make use of packets and envelops made of these materials. They are also motivated to use paper bags and fabric bags . ? Efforts are underway to reduce the use of plastic bags and bottles on campus. Volunteers of different committees are working towards a plastic free campus. E-waste management: ? Usage of Pen Drives instead of CD?s and DVD?s. ? Taking out the Xerox copy instead of printing the paper because it consumes more amount of cartridge. ? Hardware parts used for making dummy models in IT department. ? Non working computers are repaired by professional technician appointed by the management. ? UPS batteries are recharged, repaired or exchanged with suppliers. Working parts of damaged Computers are reused.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	4
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	0
Rest Rooms	Yes	4
Scribes for examination	No	0
Special skill development for	No	0

differently abled students							
Any other similar facility		Yes				4	

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	Nill	07/01/2 016	1	Tree Pl antation	Importa nce of Pr eservatio n conserv ation of environme nt. Parti cipation in TP helps students to experi ence joy of nature.	25
2016	Nill	1	08/01/2 016	1	Awareness Drive Regarding Blood Donation And Thall essemia Detection	Importa nce of blood donation in saving lives. Selfless Service to mankind Awareness about Tha llessemia importanc e of detection camp.Awar eness of Anemia among female.	66
2016	1	Nill	31/08/2 016	1	Kitchen Gardening workshop conducted	Generat ing interest in nature encourage ment to	16

2016	Nill	1	15/08/2016	1	Independance Day	To promote patroitism in locality	142
2016	Nill	1	12/10/2017	1	Awareness on "Addiction Free college"	Ill effects of addiction remedial actions for de- addiction.	25
2017	Nill	1	25/01/2017	1	Voter Awareness Day	Voter registration campaign	28

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	20/05/2016	Code of conduct for students is reviewed and published every year in the college prospectus. The same is communicated through oreintation lectures for all the classes.
Teachers Diary	Nill	Code of conduct fr teachers is published in teachers diary. The diary is reviewed by IQAC and signed by the pricipal reviewing the data of all responsibilities alloted.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanti Celebration	02/10/2016	02/10/2016	21
Republic day celebration	26/01/2017	26/01/2017	84

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Sustainability: ? The college is surrounded by hills which provide as natural

filters and pollution free environment. ? The college encourages local students and staff through "Walk to college initiative" thus discouraging use of polluting vehicles. ? The wastes are segregated by twin-bin system. Leaf litter from the campus is used for compositing and the compost is used in the college garden. ? Planting trees has been one of the ways to further reduce the presence of gaseous pollutant, Tree plantation drives are conducted regularly by NSS unit in the nearby hills. ? The college has been declared No-Smoking Zone. ? The College has taken a lead to educate the students as well as its staff to save paper by minimizing its use. For this purpose, the students as well as staff members are advised to use digital devices to communicate and to transfer of information. Water Harvesting: ? Students are enlightened about water harvesting through lectures in Nature club. ? Check dams are constructed by NSS volunteers during seven day residential camps in rural area every year. Efforts for Carbon Neutrality: ? Efforts are made by the college to create landscaped garden in college campus. ? The college is surrounded by hills which provide as natural filters and pollution free environment. ? The college encourages local students and staff through "Walk to college initiative" thus discouraging use of polluting vehicles. ? The wastes are segregated by twin-bin system. Leaf litter from the campus is used for compositing and the compost is used in the college garden. Plantation ? Environmental awareness programmes are conducted through NSS unit and Nature Club. Workshop on gardening and eco-friendly products are conducted in college campus. ? Botanical garden is created in the college campus to generate interest among students. ? Plantation drives are conducted by NSS Unit. Electricity Management: ? Solar panel installation ? Every Saturday is observed as a 'No Lift Day' wherein the staff voluntarily opts not to use the lift.Save electricity campaign is a part of NSS activity were volunteers consciously try to reduce consumption units of adopted households. ? The students and peons are instructed to switch off the electric appliances and instruments after use. All the lights, fans and air conditioners are put-off as soon as the sessions are over.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

NO. 1 STUDENT WELFARE SCHEMES: The Epicentre of every college activity are its students. Any activity organized by the institution is done keeping in mind its benefit and utility to the students. Students come from different backgrounds and have different needs and aspirations. The institution assists them in achieving their goals by trying to provide them with the type of support needed by them, be it financial, academic, moral or emotional. The college has large number of students coming from socio economically weaker section who are mostly first-generation learners. Nearly 70 of student's strength is female. Many students are unable to continue higher studies due to financial constraints. They require financial and moral support to pursue higher education. A. EARN AND LEARN SCHEME B. BOOK BANK FACILITY C. SCHOLARSHIP BEST PRACTICE: - 2 ? SOCIETAL ORIENTED ACTIVITIES Goals:- ? To create awareness and sensitise students and staff about the various issues concerning the society. ? To make positive contribution to the community by participating in projects related to the betterment of the society. ? To develop good rapport with local community and improve quality of life. ? To develop problem solving attitude and team spirit among students thus creating responsible citizenship. A. Health related activities: B. Consciousness towards Environment C. Civil Defence Training D. Consumer Education and Awareness E. Community Surveys

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://aekalsekarcollege.ac.in/wp-content/uploads/2022/07/best-practices-16-17.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Every institution carves out its own identity and distinctiveness created out of the innovative ideas brought up by the Management, staff, students and stakeholders. Institution has comparatively large number of minority girl students. Most of the students from locality belong to low income group and are first generation learners, our college provide them platform to achieve academic excellence and also provide them self-dependency through earn and learn scheme. The college is a multidisciplinary institution and has introduced self- finance degree courses and add on courses to provide wide scope of opportunities for students. Short-term courses/ workshops are arranged for skill development and better career prospects of students. Teachers work diary, lesson plans, academic plan are meticulously maintained. Orientation lectures for students and parents are conducted every year. Orientation sessions for staff and students for use of library resources. Remedial and mentoring is undertaken by all departments for improving academic performance and providing moral support to student. The college organizes a number of inter faculty events for students like marketing fest, IT fest, Parvaaz cultural fest, Youth Parliament amp science exhibition which provides opportunities for students to express their creative talents, boost their confidence, enrich the learning experience and prepares them to face the challenges in future. Excursions, industrial visits and project work gives students an exposure to practical field work. The institution motivates and provides financial support to students for participating in research competitions like "Avishkar". The effort of young researchers to convert their idea into realisation is valued through "Budding researcher award" on annual day. Appreciation certificates awarded to students for actively contributing to institution through various programmes. Reference books and E-resources are available for staff and students through cyber zone. Books exhibition, Vachan Divas and best library user award organized by library for staff and students to encourage reading habits and library visits. There are continuous and conscious efforts for maintenance and up gradation of infrastructure facilities for enhancing teaching learning experience which is visible in the college complex. Book bank facility is available to needy students in library. The college has a vibrant NSS unit, DLLE, WDC and Nature Club that takes up various social activities that are beneficial for the progress of students and society. Active Ex-students alumni of the college makes its presence felt by organizing successful programmes like Collaborative Learning Initiative, Topper?s Talk and Orientation of NSS volunteers besides attending important events in the college. PTA meetings are a regular feature were parents who are important stake holders exchange opinions and suggestions freely with class teachers. The institution also has a good rapport with the local community and stakeholders. Every year besides curriculum institution take the challenges of so many activities which in turn makes girl students selfreliant, empowered, independent and a confident generation to face the further challenges of life.

Provide the weblink of the institution
https://aekalsekarcollege.ac.in/wp-content/uploads/2022/07/Institutional-distinctivness-2016-17.pdf

8. Future Plans of Actions for Next Academic Year

Starting new courses in UG and PG sections Enhancing infrastructure facilities Initiating academic industry interface for research and placement