



YEARLY STATUS REPORT - 2020-2021

| Part A | |
|--|--|
| Data of the Institution | |
| 1.Name of the Institution | DRT's A.E.Kalsekar Degree College |
| • Name of the Head of the institution | Dr Parveen Khan |
| • Designation | I/C Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 7718849040 |
| • Mobile No: | 9167671963 |
| • Registered e-mail | principalaekalsekarcollege@gmail.com |
| • Alternate e-mail | aekalsekarcollege@yahoo.com |
| • Address | Near Bharat Gear Factory, At post Dawla -Kausa, Mumbra |
| • City/Town | Thane |
| • State/UT | Maharashtra |
| • Pin Code | 400612 |
| 2.Institutional status | |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | UGC 2f and 12(B) |

| | | | | | |
|--|---|--------------------|-----------------------------|---------------|-------------|
| • Name of the Affiliating University | University of Mumbai | | | | |
| • Name of the IQAC Coordinator | Dr. Farzana N.Y Chawre | | | | |
| • Phone No. | 7718849040 | | | | |
| • Alternate phone No. | 7718848040 | | | | |
| • Mobile | 9220742370 | | | | |
| • IQAC e-mail address | kalsekar.iqac@gmail.com | | | | |
| • Alternate e-mail address | aekdciqac22@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://aekalsekarcollege.com/aqar-2019-20/ | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/ACADEMIC-CALENDER-2020-21.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B++ | 2.76 | 2017 | 27/11/2017 | 26/11/2022 |
| 6.Date of Establishment of IQAC | | | 12/08/2014 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| Daar-Ul-Rehmat Trust A.E.Kalsekar Degree College | Pradhan Mantri Kisan Sampada Yojana (PMKSY) | Central Government | 2020 | 38 lakhs | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | View File | | | | |

| | | |
|---|---------------------------|--|
| | | |
| 9.No. of IQAC meetings held during the year | 04 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | View File | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| New Courses introduced First Year BAF (UG) and M Com -Advanced Accounting Part I & MCom -Business Management Part I (PG) admission and online classes commenced in the year 2020-21 | | |
| The college is a training centre for courses affiliated to FICSI under its skill development initiatives. Funds received from Central Government for development of food processing labs. DRT A.E.Kalsekar Degree College -FICSI Affiliation obtained under PMKSY Scheme. Permission received to commence three job roles 1)Baking Technician,2)Fish and Sea Food Processing Technician 3)Multi Skill Technician. | | |
| Expansion Of Research Activities. Submission of 20 Research projects under Avishkar Research Convention. Webinars, workshop and National E Conference organized to promote research culture among staff and students. | | |
| All Teaching Learning and other activities of the College were conducted on Virtual Platform during Pandemic. Institutional Zoom Membership Subscribed during the academic year 2020-21 | | |
| IQAC motivated Committee/ Department/Forum to arrange Webinars, Workshops and InterCollegiate Annual Fest. | | |
| Software Services hired for online Admission and Examination process during Pandemic. | | |

139 College students were benefited by Government Scholarship Scheme and 201 students were benefited by Institution's Scholarship Scheme.

Seven students appeared for NPTEL courses. Two students were awarded with Elite Silver Certificate.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|--|
| To seek permission for additional division /new courses /online courses | 1) BAF and M Com commenced from 2020-2021 2) NPTEL courses under Swayam conducted |
| Online Teaching Learning Process as during Pandemic as per State Government /University of Mumbai Guidelines | 1) Staff members represented in Board of Studies 2) Virtual Platform for Teaching -Learning due to pandemic 3) Institutionalised Zoom Membership(Activities conducted through zoom platform) |
| Addition of new Courses under Skill Development Centre | 1) FICSI Affiliation obtained under PMKSY Scheme. 2) Lab work in progress and operational certificate received. 3) Students enrolled for Three courses of FICSI |
| To Conduct Audits | Internal and External ISO Audit Conducted |
| To promote Research Culture | 1) Avishkar Research Convention. 2) Webinars, workshop and National E Conference |
| To enhance Student & Staff welfare Schemes | 1) Welfare Schemes for Staff and Students 2) 139 students received Scholarships under government scheme 3) 201 students received Scholarships under Institutional scheme |
| Institutional Social Responsibilities during Covid-19 Pandemic | Free Distribution of Food packets to needy students and locals during COVID -19 Pandemic. |

| 13. Whether the AQAR was placed before statutory body? | Yes | | | | |
|--|---------------------------|------------------|--------------------|---------------|---------------------------|
| <ul style="list-style-type: none"> Name of the statutory body | | | | | |
| <table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>CDC</td> <td>15/03/2022</td> </tr> </tbody> </table> | | Name | Date of meeting(s) | CDC | 15/03/2022 |
| Name | Date of meeting(s) | | | | |
| CDC | 15/03/2022 | | | | |
| 14. Whether institutional data submitted to AISHE | | | | | |
| <table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>15/03/2022</td> </tr> </tbody> </table> | | Year | Date of Submission | 2020-21 | 15/03/2022 |
| Year | Date of Submission | | | | |
| 2020-21 | 15/03/2022 | | | | |
| Extended Profile | | | | | |
| 1. Programme | | | | | |
| 1.1 Number of courses offered by the institution across all programs during the year | 09 | | | | |
| <table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table> | | File Description | Documents | Data Template | View File |
| File Description | Documents | | | | |
| Data Template | View File | | | | |
| 2. Student | | | | | |
| 2.1 Number of students during the year | 1931 | | | | |
| <table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table> | | File Description | Documents | Data Template | View File |
| File Description | Documents | | | | |
| Data Template | View File | | | | |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 0 | | | | |
| <table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td>View File</td> </tr> </tbody> </table> | | File Description | Documents | Data Template | View File |
| File Description | Documents | | | | |
| Data Template | View File | | | | |

| 2.3 | 638 |
|---|---------------------------|
| Number of outgoing/ final year students during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 | 30 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 39 |
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 24 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 28211000 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 138 |
| Total number of computers on campus for academic purposes | |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| The institute is affiliated to the Mumbai university. The College | |

Follows university academic schedule for completion of curriculum on time and the documentation is maintained meticulously.

College level: The College following university academic calendar performs curriculum delivery and the schedule is uploaded on college website for stakeholders. Semester-wise syllabus and time-table for examinations is provided. Following timetable, internal exams are conducted. Class, Division, Subject-wise WhatsApp groups where zoom links were shared for subjects' specific online lectures. For study material was uploaded to google classrooms.

Department Level: PO, PSO and CO, considered for their attainment. PPT's, Notes, video lectures are used for teaching. Teaching plans and syllabus completion is monitored by college IQAC. Activity plan for supplementing the curriculum is in place. Remedial classes are conducted for result improvement. Bridge courses conducted bridging the gap between expectations of the course. Online lectures both for Under-graduate and Post-graduate students were taken using online platforms like Zoom, Google meet. Effective curriculum delivery and documentation process is maintained with ISO document number AEKDC/SOP/11.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/16294?part=2 |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

We being affiliated to university of Mumbai, follow academic calendar in evaluation process. We follow university academic calendar. The internal and external assessment done on college level for FY, SY, TY and Post graduate level. The initiative for CIE is performed by taking internals and sending marks to university on time. Assessment of CIE is conducted through project works and field trips for actual experience. We Stick to projects, assignments and internal class tests on time. We strictly adhere to university deadlines.

Remedial lectures, mentoring sessions and slow and advance learners' policy is kept in mind for continuous evaluation process. Each department of all faculty prepare an activity plan to complement

curriculum. The comprehensive teaching plans are prepared in the individual teacher's diaries for better knowledge imparting and enhancing continuous internal evaluation. Co-curricular activities also complement the curriculum and helps students in better understand of the syllabi. This is as per our ISO record and document no AEKDC/SOP/04. During pandemic, Online project submission, online test, virtual form of practical and class tests was conducted for achieving the goal.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/1.1.2ACADEMIC-CALENDER.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

09

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

15

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

15

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college courses include subjects like environmental studies, zoology, Ecology, FSH, Foundation course sensitizing students for

gender, human values and environmental sustainability. Our Nature club, Commerce, Science and Literary forum conduct events serving the purpose. Subject such as OB, BC and Mass Communication exhibits professional ethics. We hold E-Waste collection drive sensitizing students towards environment and sustainability. Guest lectures on human values and Gender issues are arranged by WDC. As minority college, the religious sentiments of our students are innate and natural. Human rights issues are disseminated through Foundation course. Students are also sensitized toward issues like dowry, Human security by arranging guests lectures under NSS and WDC. As a CSR practice our college has adopted a nearby village where students serve the poor by which they develop the strong bonds toward diversity and also enhances human values. This in addition, our college trust run an orphanage where our students are made to visit and spend time with the orphans. NSS volunteers of college are sent for pulse polio and also for voter ID drive every year in the vicinity.

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

372

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | No File Uploaded |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | No File Uploaded |

| | |
|---|---|
| 1.4.2 - Feedback process of the Institution may be classified as follows | A. Feedback collected, analyzed and action taken and feedback available on website |
|---|---|

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| URL for feedback report | Nil |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2520

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

01

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The mission of the institution is to achieve academic excellence by providing self-development opportunities and to impart quality education required to face challenges with confidence. In the

beginning of the term the class teachers categories the student based on their previous academic record, class performance in the online classes and their active participation in the class. The learners are grouped as advanced learner, average and slow learners, small group are formed and mentors are assigned to the group, the mentoring of the students are done on regular basis. Then remedial lectures are conducted for the slow learners, wherein individual attention is given on every learner and proper record is kept for the same. The class teachers coordinate with the mentor and learner and keep a record of the students. Advanced learners are motivated to attend the webinars, seminars and expert lectures of various committees and forums and special mentoring sessions are kept where in students are encouraged to take up research projects (Aavishkar), paper presentation and taking additional certificate courses (NPTEL). Advance learners are given extra support and facilities in the form of library facilities (Reference Books) and individual attention from the teachers.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/2.2.1-Programmes-for-advanced-learners-and-slow-learners.pdf |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1931 | 30 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution encouraged the teachers to provide the effective delivery of the lecture through students centric methods, which gives students learning autonomy and focuses on skill and practices that helps the students for lifelong learning. For this teachers are encouraged to use different learning methods, during the year

20-21 due to pandemic online lectures virtual practical were conducted which uses participative learning and problem solving methodologies. The science department is using presentation and information sharing methodologies, the social science teachers are using presentation, virtual mock parliament, and case study, the IT department uses case studies, project bases learning and problem solving methods, language and humanities teachers are using brain storming, describing and presentation, and the self-finance and accountancy departments are using case studies, consultation with specialists brain storming and problem solving methodologies and internships is provided for participatory learning. Virtual excursion and online financial literacy camp was conducted by the zoology and economics department respectively. Learning is made student centric through project works, presentation and assignments. The library provides internet facilities, access to text, reference books, magazines, journals and other e-learning resources.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the departments are encouraged to use ICT enabled tools for effective teaching learning process. During the academic year 2020-21, all the department used online platform such as Zoom, Google Classroom, Google meet for delivering the lectures due to Covid-19 pandemic. The extra support was provided to the students in the form of recorded lectures. The department of IT and science conducted virtual practical for the students. PPT on the given topics, e-Study material and e-Books to the students for the effective implementation of syllabus. Teachers from all the departments were encouraged to attend workshop and short term courses to e-content, Moocs for their respective syllabus. Faculties are enriched through training workshops on digital tools online portals such as National Digital library, SWAYAM etc. Teachers from various departments had uploaded subject related and competitive exams related recorded lectures and study materials through you tube channel

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/2.3.2.pdf |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

236

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Students are briefed through faculty-wise opening addresses in orientation programme by the Principal/Vice-Principal/Coordinator about internal assessment, question paper patterns and university examinations.

Internal exams are held in accordance with university policy and exam SOP AEKDC/SOP/04. The university norms relating to course-wise examination pattern are communicated to the students in the orientation lectures and by the subjects teachers in the online classes time to time. The university circulars in this regard are circulated to the faculty members and administrative staff time to time and are also shared in the class WhatsApp groups of the students. Internal Examination schedules are made available on the college websites/ class WhatsApp group. Changes in schedules, patterns, methods if any, are immediately notified to the students through class WhatsApp group and also through online meeting briefing by exam committee.

Examination committee looks after internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations. The internal assessment mark are shared in the class WhatsApp/Zoom Platform group with external marks at the time of final result display. Students are free to interact with the exam committee to resolve grievances if any, regarding the assessment. Exam committee members are assigned the duty of Helpline and their contact no are shared in the WhatsApp group/ Website for technical assistance for the students for smooth conduct of online exam.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/2.5.1-MechanismOfInternalAssessment.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Due to pandemic the entire exam system was online as per the instructions of the university, the assessment scheme is explained to students during the orientation programme at the beginning of the year. Semester wise marks are displayed on the college website / Zoom meeting. Any discrepancy in the assessment is resolved by the exam committee. Exam committee has shared exam mail ID for the grievances of the students related to exam and results.

The grievances during the conduction of the examinations and discrepancies in the mark sheets are addressed and discussed in consultation with exam in-charge and if necessary, students write the application addressed to the principal and submit it to the exam committee.

The exam committee obtains the principal's approval and does the necessary tasks to remedy the issue.

The outcome of the process is conveyed to the students by the exam committee.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/2.5.2-InternalExaminationGrievances.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The programme and course outcome are based on the syllabus prescribed by the University of Mumbai and the institution's vision and mission. The respective head of department are preparing the objectives and the action plan that is course outcome based on syllabus and submit it to IQAC and the same is displayed on the college website, the hardcopy of the syllabus and program outcome and course out are available in the respective department for the reference of the teacher. The students are communicated about the same in the introductory lecture of the beginning of the term and students are taught and evaluated based on the outcomes. The subject teachers communicate course outcomes to the students in their respective classes and evaluate the same through the class test, discussion, presentation etc.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/2.6.1-Programme-outcome.pdf |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows university of Mumbai evaluation norms. The assessment system include semester end exam, practicals internal class tests, assignments and projects presentation and viva along with continuous evaluation system. The IQAC of the college has designed a well-defined system for the attainment of the programme out comes and course outcomes, in which the attainment is calculated by the summing up of the semester end exams scores of the students

and dividing the total by the number of students who appeared for the course. The IQAC decide the benchmark 50-55 for the attainment of outcome. If the attainment score is more than the prescribed benchmark it is good but if it is less than the benchmark, then the attainment is not satisfactory, and the subject teachers are asked to change the methodology and also attend the FDP workshops. The curricular and co-curricular activities and the feedback from the stakeholders is also used as evaluative method for attainment of the outcome.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/2.6.2-Attainment-of-Program-Outcome.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

625

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/2.6.3.2-AnnualReport.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/2.7.1-StudentSatisfactionSurvey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

| 3.1 - Resource Mobilization for Research | |
|---|---|
| 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs) | |
| 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs) | |
| 35000/- | |
| File Description | Documents |
| Any additional information | View File |
| e-copies of the grant award letters for sponsored research projects /endowments | View File |
| List of endowments / projects with details of grants(Data Template) | View File |
| 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year | |
| 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year | |
| 2 | |
| File Description | Documents |
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | https://mu.ac.in/wp-content/uploads/2020/03/apd762201920.pdf |
| 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year | |
| 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year | |
| 5 | |

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

19

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS unit of our college actively carry out extension activities for the student, staff and local community. During the year 20-21 NSS Unit during pandemic played a crucial role in sensitizing students

to social issues like importance of health, hygiene and environment, there by focusing on the3 holistic development. all these activities have created positively contributed in community development. The NSS volunteers helped in free Distribution of Food packets to needy students and locals during COVID -19 Pandemic thus promoting sense of social responsibility. Covid 19 Trainging was given to NSS Volunteers on 19th May 2021. No Tobacco Day was celebrated. on account of world environmental day vounteers conducted plantation in near by locality promoting environmental consiousness among community. organ donation activity was conducted spread a word of awarness bout importance and need of organ donation among the community.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/3.3.1-Extension-Activity.pdf |
| Upload any additional information | No File Uploaded |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

769

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

06

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a huge building endowed with the state-of-the-art infrastructure comprising of 24 classrooms, 11 laboratories (including 03 laboratories under Skill Development Center), 01 Air conditioned Seminar Room equipped with computer, LCD projector, sound system and a plasma TV. Well-ventilated college library is stocked with large collection of books, journals, magazines and periodicals. Library has subscribed N-LIST database for users which provides E-Journals, E-Books etc. Users are allowed to issue books from other institutions through Inter Library Loan facility. The library comprises of reading section, cyber library section, acquisition section, circulation section, periodical section and teacher's reference section. Administrative office comprises of Principal office, Vice Principal office, clerical cabins and distinct counters for different purposes. Separate exam room, exam and result counter, question paper printing section for college and university exams are also available in the institute to support the teaching learning process. The institution adopts a policy for optimal use, deployment & maintenance of infrastructure. Technology enabled learning spaces available in college with 04 smart class rooms, 03 Computer Labs and 01 Electronic Lab. Medical room and first aid available within campus. Open Auditorium is used for annual prize distribution, cultural fest and marketing fest. The institution follows well defined Infrastructure policy (AEKC/QM/01) stated in College Quality Manual.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/4.1.1-infrastructure-and-physical-facilities.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has spacious Gymkhana with facilities to conduct indoor games like table tennis, carom, chess etc. The college has a Gymnasium with latest equipments. Playground (shared space with sister institute) and required sports equipments are available for conducting outdoors sports activities like Volley ball, Kho-Kho, Basketball, Tug of war, Box Cricket etc. Every year apart from college annual sports, intercollegiate sports and cultural events are organized in cultural fest "Parvaaz" by the cultural committee of the college. Open Auditorium is used for annual prize distribution, cultural fest and marketing fest. Separate NSS room is there for planning and organizing NSS activities. Air conditioned seminar room is equipped with sound system & projector for conducting a number of cultural, social and other events for boosting the confidence and competitive abilities of the students. CCTV surveillance helps in round the clock safety and security. Fire extinguisher and smoke detectors are installed at important location. Separate girls' & boys' common room is there. Seminar room and classrooms are also utilized for extracurricular activities. Botanical garden is maintained in the campus. The college management believes in using natural source of energy, hence solar energy panels are installed on college building terrace.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/4.1.3-Number-of-classrooms-and-seminar-halls-with-ICT.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

28211000

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library is technologically well supported. Our library is partially automated in functioning and uses SOUL 2.0 Integrated Library Management System Software. During the academic year 2020-21 SOUL 2.0 ILMS was used for maintaining library.

ILMS is being used for maintenance of the library such as Data entry (Books, Journals, Magazines and Membership), Transaction (Issue, Return and Renewal) and Generation of various computerised reports (Institute, Vendor, Frequency, Order, Accession, member listing, Issue history, Item issued over a period, Item receive over a

period, Withdraw book, Serials- Title).

Students and teachers have access to books and library members online with the help of OPAC (Online Public Access Catalogue). Separate computer is provided for users to access library title holdings. Users can search books with the title, author and publisher.

The library provides access to countless e-resources through N-List provided by INFLIBNET. Considering the growing needs of research college library is being connected to the N-List services for online content.

- Name of ILMS software- SOUL 2.0
- Nature of automation (fully or partially)- Partially
- Version- 2.0
- Year of Automation- 2017

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/4.2.1.pdf |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.11

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

102

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Recognizing the importance of technology in education, the institute has implemented latest state of the art IT infrastructure. There are 03 air condition computer labs having 85 computers with LAN facility. Cyber zone and teachers reference section facility with internet connectivity is made available for the students and faculty members. CCTV surveillance helps in round the clock safety and security. Wi-Fi with 100 mbps speed is made available for smooth functioning of computer laboratory, office and exam room. All computers in the campus are equipped with UPS and a required configuration. Anti-virus software is installed on all computers. We have a state-of the art infrastructure in place matching the best in the league of nearby colleges. The institute aims at providing uptime including ensuring server uptime, data recovery and backup, facilitating storage management, hardware, network operations, streamlining operations and simplifying end-user support. IT infrastructure includes server infrastructure, Wi-Fi, learning management system, web services and email services. IT infrastructure of college is subjected to regular updation. The budget allocation for IT is in line with the existing requirement

and foreseeing the future ones. AMC has been made for computer repair and maintenance. The institution follows well defined Infrastructure policy (AEKC/QM/01) stated in College Quality Manual.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/4.3.1Bills.pdf |

4.3.2 - Number of Computers

138

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | View File |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28211000

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

All physical, academic and support facilities are augmented and maintained through various college committee. Time Table committee allocates the classrooms as per the student's strength and the facilities needed as per the curriculum at each level. The library committee looks after the smooth running of the library activities and resources. Science laboratories are facilitated by well-trained lab support staff which looks after the maintenance of lab facilities and equipments. External and internal calibration and timely servicing of instruments are carried out. Pest control is carried out as and when required to increase the life of valuable resources of the library and college office. Furniture and fixtures are repaired as per the requirement centrally. Computer maintenance and support are carried out by the system administrator. Regular up gradation is carried out for computers and software. Stabilizers are used for instruments. Gymkhana committee has the responsibility for the creation and maintenance of sports and gymnasium facilities in the campus. AMC has been made for cleaning, sweeping, infrastructure maintenance, garden maintenance etc. The college has a generator system for uninterrupted power supply. 02 water tanks and 06 water coolers are made available in the campus for hassle free water supply.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/Criteria-4.2.2.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

139

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

201

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

| File Description | Documents |
|---|---|
| Link to institutional website | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/5.1.3-CapacityBuildingSkillsEnhancementInitiatives.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

580

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

580

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

02

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

STUDENT'S COUNCIL REPRESENTATION

Institution facilitates student representation and engagement in various administrative , co- curricular and extracurricular activities

Student's Council organized and celebrated Independence Day in association with NSS (on ZOOM Platform) on 15th August, 2020. Students presented their songs and Speeches on the occasion. On this special day we also remembered the sacrifices of our freedom

fighters who laid down their lives for the independence and honour of our country. Students Council Organized and celebrated Republic Day on 26th January, 2021. Flag hoisting followed by felicitation and speeches. This event was organized in offline mode. Student's Council organized and celebrated Maharashtra Day (on ZOOM Platform) in association on 1st May, 2021. Such important days create a feeling of unity in diversity in India among the residents of Maharashtra. Council members are active members of Quality Circle in the college which contributes in the overall development of the institution.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/5.3.2.pdf |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

222

| File Description | Documents |
|---|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Although College Alumni Association is not registered, it contributes significantly to the development of the institution through other support services.
- The years activities began with organizing the online meeting

wherein the members of the alumni had an interactive sessions with each other and discussed various social and economical issues faced by the society in general. The objective of the meeting was to give them the insight about importance of self employment. Members also discussed the importance of various short term and certificate courses offered by the college to the students.

- Alumni Association in collaboration with the Career and Placement Cell had organized an "Orientation for RBL Bank and ATOS Syntel CSR Training Program" for Third Year and Ex Students.
- Thereafter 12 Days Online Training were provided to the registered students on Accounting, Finance and Accounts Domain, SAP (Software) from 3rd December to 16th December.
- The association in collaboration with IQAC had felicitated two Ex students ,Miss Tauqeer Shaikh and Miss Aliya Sarguroh, for successfully clearing NET / SLET and Chartered Accountancy examination respectively.

The member of association on a regular basis interact with each other through online mode and provide information about the job opportunities, career growth etc.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Daar-ul-Rehmat Trust is a charitable Trust established in 1986 with the initial object of providing education at moderate expenses and is serving the needs of over 13000 students through the Schools,

Junior colleges & a Degree College managed by it. The Trust started A. E. Kalsekar Degree College in 2001 with Arts & Commerce faculties & later on extended to Science & Self Finance courses. BAF and MCom commenced in the year 2020-21.

College Vision: "O My Lord! Increase Me In Knowledge".

(Surah Taha 20:114)

"O Rabb open for me my heart".

(Surah Taha 20:25)

College Mission : "Achieving academic excellence by providing self development opportunities, inculcating right moral and social values and developing responsible citizenship."

The college has well defined Quality Policy documented in College Quality Manual(AEKC/QM/01) and Procedure Manual (AEKDC/QP/06) which is communicated to all the stakeholders. The vision ,mission and objectives of the college are conveyed to the students, staff and stakeholders through:

- College website, Prospectus, Magazine and Brochures.
- Displayed at the entrance & prominent places in the college premises.
- Staff meetings, Quality Circle/Committee/Forum meetings.
- Online Orientation Programme for all Third/Second year students on 17th-20th Aug.'20, for First year students and parents from 29th -31st Oct.'20 and for MCom on 29th Dec.2020.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/6.1.1ColgVisionMissionQualityPolicy.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralisation:The Principal is delegated day to day academic and administrative responsibilities by the college Management for smooth conduct of work. Faculty members are given representation and responsibility in various committees to organise various activities in alignment with the vision, mission and objectives of the institution.Students are encouraged to play an active role in the institution by giving them platform as Student In charge /Representative in various academics and administrative committees like Students Council, National Service Scheme, Quality Circle.Staff and Students are delegated duties during events like Cultural Fest, Conference which enhance their Oratory and leadership skills and also builds team spirit.All plans for improvement in infrastructure and facilities are presented to the IQAC,Principal. and CDC.

Participative Management : All the activities of the college are students centric and involve staff and students in decision making.Decisions are governed by the Management but teachers ,students and stakeholders are allowed to give their suggestions during Committee meetings which are taken into consideration in the decision making process.These Suggestions are instrumental in decisions relating to new courses, audits, the scheduling of events to be conducted during the academic year etc.The Composition of Statutory Committees like Student Council,WDC includeteaching,Non teaching and student members.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/6.1.2.pdf |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College follows and effectively deploys the Perspective plan chalked out during the 1st Cycle of NAAC in 2017. The college adheres to the guidelines regarding admission provided by University of Mumbai, as applicable to the minority institution. Admission is given on merit basis without any discrimination. The college follows the curriculum of University of Mumbai for Regular and Self Financing Courses. Various departments of the college plan and design courses run under Skill Development Centre. Teachers are encouraged to attend Orientation/Referesh Course/workshop/conference related to syllabus. Teachers are encouraged to use ICT methods for Teaching Learning Process. Suggestions are given to the librarian for arranging learning resources such as journals, periodicals, E- resources. Students enrolled in E-Learning Resources like online Courses in SWAYAM NPTEL. Infrastructural facilities are regularly upgraded for Teaching -Learning process. The institution sets aside a budget for organizing FDP/Webinars /Conferences in the college.

Due to Pandemic, the institution adopted Online Education system as per Government and University of Mumbai Guidelines ,Zoom Institutionalised Membership was subscribed for curricular ,co-curricular and extra curricular activities. Digital Edu-Tech /Ginger software services hired for conducting online Semester Exams. Strategic Plan was effectively deployed with implementation of well defined SOP (AEKDC/SOP/25) to deal with Pandemic situation.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/6.2.1-Strategic-Plan.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body is the apex body. It comprises of representatives of Management. It plays a pivotal role in planning and decision making process.

College Development Committee comprises of Chairman, Secretary , a representative of Management, elected representatives of teaching and non-teaching staff, student representatives and experts from various fields. This Committee can make recommendations for the improvement and up gradation of existing academic and extracurricular activities and infrastructural development of the institution.

Principal : The College administrative setup is headed by the Principal who is the Chief Executive and Administrator of the college who coordinates all the regular activities of the college.

IQAC has the primary aim to improve the academic and administrative performance of the institution. It proposes, promotes, initiates and supports quality measures in order to bring about improvement in the overall performance of the institution.

Departmental Heads, Library and Administrative ensure that the plans communicated to them by the Principal are implemented systematically. There are various committees headed by Faculty for conducting activities in the institution.

Administrative Head ensures coordination of office and Support staff for smooth conduction of regular work of the administrative office.

The administrative setup , appointment, service rules & procedures are in accordance to State government and University of Mumbai rules and guidelines. The college has well defined Quality Policy documented in College Quality Manual (AEKC/QM/01) and SOP Manual (AEKDC/SOP/10)

| File Description | Documents |
|---|---|
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/6.2.2-Staff-Recruitment.pdf |
| Link to Organogram of the Institution webpage | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/6.2.2-Organogram.pdf |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration Finance and
Accounts Student Admission and Support
Examination**

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has following Welfare Measures for Teaching and Non Teaching Staff :

The College has a Medical Room for staff & students. Institution provided training related to stress management, first aid & Lab Safety to its staff for effective implementation of the Quality assurance procedure. The Faculty Development Programmes are arranged to enhance teaching learning and improve ICT skills of staff for ICT based teaching. Financial help is provided to the staff member in case of emergency. The college reimburses TA expenses of the staff who represent the college in sports, cultural, NSS and other activities. The wards of the college employees are given concession / free ship in fees. Duty leaves / study leave are assigned to the staff for educational upgradation. Uniform is provided to Class IV employees / security. Training and Demo drives are conducted on Lab safety / Fire fighting Security system provided to security Guard. Necessary accessories like umbrella, Gumboots, etc are provided to class IV employees and security guards.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/6.3.1-StaffWelfareMeasures2020-21.pdf |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

13000

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

12

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

30

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | View File |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal for Teaching Staff is collected time to time. IQAC reviews the nature and quality of work of the faculty performed annually based on the parameters such as knowledge of sphere of work, analytical ability, initiative taken, ability to inspire and motivate, supervisory ability, inter-personal relations, and teamwork. Feedback received from students and stakeholders are further considered and incorporated in decision making process for continuous improvement. The Principal and IQAC appraises and evaluates the staff accordance to which the staff takes on the training for further skill development. The promotions of Teaching Staff are as per the standard code of promotion & policies of University of Mumbai and Government of Maharashtra. Teaching staff are encouraged to complete CAS/API process as per the UGC guidelines. The performance of Teaching Staff is also appraised through their contribution in the working and functioning of Committees and their services in Extension activities. The institute on regular intervals also trains its Office and supporting staff to make them informed stakeholders. Administrative staff members are oriented on all the official procedures like noting, drafting and filing etc. The Principal reviews the work of Office staff at regular intervals. Punctuality, Politeness, performance, willingness to take task are some of the qualities on which the Nonteaching staff are appraised.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/6.1.1ColgVisionMissionQualityPolicy.pdf |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts internal and external audits. Finance and accounts are maintained systematically. Financial Audits are conducted by Chartered Accountants appointed in Management AGM every year. External Audits are conducted by the Joint Director at the end of every year. Management reviews the revenue and expenditure statements every three months and suggestions are noted. Updates of Financial Statements are taken up in College Development Committee and Trust's meetings. Tally ERP 9 software is used for automation of accounts which helps in maintenance of income expenditure records, financial planning, budgeting and monitoring of expenses. It is multiuser software so that simultaneously staff members can work on it.

The College has a pre audit/post audit mechanism. The audit of expenditure incurred under various administrative/Examination is regularly taken up and Grants are sanctioned for conducting Research activities, seminars/Conferences/Workshops etc.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has a transparent and well planned financial management system in which Directorate of Higher Education, Government of Maharashtra and Daar- Ul- Rehmat Trust and Fees Collection are the main sources of funds. The Resource mobilization policy focuses on achieving the goals of the institution ensuring decentralization ,responsibility and transparency. The Management coordinates and monitors the optimal utilization of the funds.In order to operate the approved programmes effectively and provide administrative support, basic requirements are worked out by the Board of Management in terms of financial load and time needed.Budgets for equipment and instruments, are prepared by the faculties and submitted to the Principal.AResource Mobilization Plan is prepared based on the estimated fee receipts and estimated expenditures, maintenance and repair.In order to ensure and monitor effective utilization of financial resources the Office Head/OS checks all expenditures.All accounts are audited internally as well as externally. All the bills/ invoices/ vouchers and purchase orders of expenses against sanctioned budget for particular head are scrutinized by the concerned Committee /Department Head and the OS/ Accountant.After verification from incharge,Principal approves Payment and finallythe Accountant forwards the bill for payment through the Principal to the Management for their approval.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for Quality assurance strategies and processes as follows:

Research Culture in the institution is promoted under the guidance of IQAC, Research committee and support from the Management and Principal. Webinars, Workshops on Research Methodology, IPR and Research Proposals for Avishkar Research Convention arranged by IQAC. IQAC motivated staff and students to present and publish research papers in National Conference.

Quality Circle under IQAC works as a link between college & students. It comprises Student Council and student Incharge of committee/Dept./Forum. QC Meetings are conducted at regular intervals to address the issues of the students. During Pandemic, information on various quality parameters was disseminated to all the students through QC on WhatsApp and Virtual mode.

Students enthusiastically participate in events & have shown keen interest in IT skills and entrepreneurship. All these events & activities helped in sharpening the skill of the students. IQAC encourageds Students to attend Workshops and Webinars on quality -related themes.

IQAC continued its activities for Teaching-Learning Process. Institutionalised Zoom membership for online Teaching Learning Process.

IQAC gave recommendations related to Staff-Students Welfare Schemes, Infrastructural Upgradation, Hiring of Software Services for Admission and Exam process during Pandemic. IQAC will continue its endeavour for Quality enhancement.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has well defined Quality Policy documented in College Quality Manual(AEKC/QM/01) and SOP for Pandemic AEKDC/SOP/25 as per ISO norms.

The institution reviews Teaching-Learning process at regular interval. The Institution ensures that the lesson plans and time table is followed. Teachers Planner and Record Book includes Lesson Planner, Monthly lecture record, Co-curricular & Extracurricular Activities, Mentoring, Remedial, Exam and Leave Record. During the Pandemic situation monthly Lecture record for Online Lectures and Syllabus Compliance Record was collected regularly. The Departmental SOPs and learning outcomes as per ISO norms are reviewed periodically. Various curricular related activities are conducted by departments like paper presentation, power point, poster making, quiz, educational visits, elocution and seminars. The performance of the students is reviewed through their active participation in the classroom, regular class tests and semester examinations.

Feedback on Teaching Learning, Syllabus, Alumni is collected from present and past students and is analysed. The feedback analysis is communicated to Teachers in case improvement needed for enhancing Teaching Learning Process. Teacher's diary is maintained which helps to review and implement of the curriculum. Students feedback and discussions in staff and forum meetings helps in analyzing curriculum objectives. Advance Learners and Slow learners are given needbased guidance.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/6.5.2TeachingLerngProcReview.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://aekalsekarcollege.ac.in/wpcontent/uploads/2022/05/6.5.3IQACInitiative.pdf |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College strongly believes that educational institutions at the tertiary level plays an active role in sensitizing students to gender issues and implements this ideology through its events and activities. College has active and dedicated DLLE, N.S.S and WDC that conduct activities to create awareness about the same. DLLE conducted project presentation on status of women in society. WDC in collaboration with Majlis Legal Centre had conducted webinar on "sexual violence against women & children and related laws".

Safety and security: safety regulations are strongly implemented in college campus. Competent Security staff in campus restricts entry of outsiders. Lady non-teaching staff on the campus provides atmosphere of comfort and security to girl students. CCTV's are installed in campus and its surveillance provides security to staff and students.

Counseling: Counseling cell has a separate counseling room where in students can avail facility of counseling providing them a space to express their interpersonal and other issues thus facilitating students to overcome it and achieve academic excellence.

Common Rooms and other facilities: Separate Girls and boys common rooms are available in college campus. Separate washrooms for female staff and students are available. Gymkhana has separate timings for girls and boys.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/05/criteria-7-7.1.1-promotion-of-gender-equity.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/criteria-7-7.1.1-promotion-of-gender-equity.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college discourages use of polluting vehicles through promotion of "walk to college initiative" among students and staff. College promotes use of paper cups.

College does not produce any hazardous waste.

1.a) Liquid waste: the liquid waste includes grey waste water & wastes from laboratories: the water is disposed into sewer pipes of Municipal Corporation safely.

1.b) Chemical waste from chemistry lab are always diluted and

treated before discharge.

1.c) Water conservation day and pariyavaran diwas, awareness session and activities were organized thus making students aware about the efficient water management strategies.

2) E-waste: waste from computer, chips, wires, etc. is collected is handed over to e-waste collection agency. Students are promoted to collect such waste, sort & dispose for creating an awareness about waste & environment.

3.a) Green Initiative committee takes up various projects to maintain eco-friendly campus. College has composting, for promotion and enhancement of active participation of students Zoology, Botany department and green initiative committee.

3.b) Campus plantation comprises majorly of endemic and native plant species. Activity of world environmental day activity was conducted unit of N.S.S sensitizing students about environmental issues.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | https://aekalsekarcollege.ac.in/wp-content/uploads/2022/04/7.1.3-EWasteMgmt.pdf |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

| <p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants | <p>A. Any 4 or All of the above</p> | | | | | | | | | | |
|---|--|-----------|---|---------------------------|--------------------------------------|-------------------------|-------------------------------------|-------------------------|--------------------------------|---------------------------|--|
| <table border="1"> <thead> <tr> <th data-bbox="76 564 550 631">File Description</th> <th data-bbox="550 564 1476 631">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 631 550 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="550 631 1476 734" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="76 734 550 801">Any other relevant documents</td> <td data-bbox="550 734 1476 801" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table> | File Description | Documents | Geo tagged photos / videos of the facilities | View File | Any other relevant documents | No File Uploaded | | | | | |
| File Description | Documents | | | | | | | | | | |
| Geo tagged photos / videos of the facilities | View File | | | | | | | | | | |
| Any other relevant documents | No File Uploaded | | | | | | | | | | |
| <p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p> | | | | | | | | | | | |
| <p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p> | <p>D. Any 1 of the above</p> | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th data-bbox="76 1169 550 1236">File Description</th> <th data-bbox="550 1169 1476 1236">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1236 550 1384">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="550 1236 1476 1384" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1384 550 1487">Certification by the auditing agency</td> <td data-bbox="550 1384 1476 1487" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1487 550 1585">Certificates of the awards received</td> <td data-bbox="550 1487 1476 1585" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1585 550 1653">Any other relevant information</td> <td data-bbox="550 1585 1476 1653" style="text-align: center;">View File</td> </tr> </tbody> </table> | File Description | Documents | Reports on environment and energy audits submitted by the auditing agency | No File Uploaded | Certification by the auditing agency | No File Uploaded | Certificates of the awards received | No File Uploaded | Any other relevant information | View File | |
| File Description | Documents | | | | | | | | | | |
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded | | | | | | | | | | |
| Certification by the auditing agency | No File Uploaded | | | | | | | | | | |
| Certificates of the awards received | No File Uploaded | | | | | | | | | | |
| Any other relevant information | View File | | | | | | | | | | |
| <p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.</p> | <p>B. Any 3 of the above</p> | | | | | | | | | | |

**Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College provides inclusive education practices; promotes cultural, regional, linguistic, non-communal, socio-economic and other diversities through its mission and objectives among students. These values are promoted through Induction and student orientation Programmes. Institution has courses like environmental studies, zoology, Ecology, FSH, Foundation course sensitizing students towards gender, human values and environmental sustainability. Through literary forum we conduct lingual literary activities, thus appreciating languages as it is use to construct knowledge. Mahatma Gandhi preached theory of tolerance, harmony, forgiveness and maintenance of non-violence these teachings were promoted among students & staff by conducting various activities on account of Gandhi Jayanti. The holistic understanding of man's spiritual quest leads individual to develop sense of tolerance which lays down strong pillars of harmony in society, based on this principle online lectures on understanding Quran were organized. Socioeconomic forum, different activities on important topics like Human right values etc. are conducted. IQAC of our college conducted webinars, workshop for the teachers as well as for the students. Days such as Maharashtra Day, Constitutional Day, and Independence Day etc. are celebrated to enlighten its importance. Intercollegiate events organized under parvaaz by cultural committee also conducted different events based on various topics promoting and focusing on cultural, linguistic, socioeconomic diversities thus providing freedom of expression of opinions.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institution through its various departmental activities constantly strives to adhere its mission to inculcate right moral social values in students and developing responsible citizen.

Committees like NSS and student council organized different online activities on independence and republic days like speech, poetry, songs by students directing students towards path of patriotism. Flag hoisting in campus offline under pandemic guidelines was carried out along with plantation activity.

Department of Political Science celebrated Human Right Day and conducted activities to create awareness about importance of human right, and promotes values of non-discrimination and equality among the learners.

Online Symposium was organized by department of political science on "Contemporary Indian Politics" on zoom virtual platform, this event provided a platform to students for discussion providing broad understanding about the topic.

N.S.S Unit conducted various activities which helps Students develop values of helping needy and also sensitize them towards social and regional issues making them realize sense of their share of responsibility as students.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

B. Any 3 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day- 15th August 2020: Committees like NSS and student council organizes different activities on independence day like speech, poetry, songs by students directing students towards path of patriotism.

Constitution Day- 26th November 2020: Online Event was organized on constitutional day by NSS unit and department of political science, focus on sensitizing students about fundamental rights and duties.

World Aids Awareness Day- 1st December 2020: N.S.S Unit conducted online Aids and HIV infection awareness online event.

Human Right Day- 10th December 2020: Department of Political Science celebrates HR Day and conduct activities to create awareness about importance of human right, and promotes values of non-discrimination and equality among the learners.

Parakram Divas- 23rd January 2021

NSS Unit had organized online event on parkaram divas, " Netaji Subhas Chandra Bose Jayanti" to celebrate his spirit and selfless

service to the nation.

Republic Day- 26th January 2021: NSS and student council organized different activities on independence day like speech, poetry, songs by students create sense of patriotism and also this platform is used to promote value of secularism.

International Women's Day- 8th March 2021: N.S.S Unit and WDC Celebrated women's day by felicitating female student achievers.

Maharashtra Day- 1st May 2021:N.S.S. Unit celebrated this day online events like speech and poetry recitation was conducted to commemorate the creation of Marathi speaking state.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE NO. 1

STUDENT WELFARE SCHEMES

The students are crucial and important part of the institutional activities. Any activity organized by the institution is done keeping in mind its benefit and utility to the students. Students come from different backgrounds and have different needs and aspirations. The institution assists them in achieving their goals by trying to provide them with the type of support needed by them, be it financial, academic, moral or emotional.

The college has large number of students coming from socio economically weaker section who are mostly first generation learners. Nearly 70% of student's strength is female. Many students are unable to continue higher studies due to financial constrains. They require financial and moral support to pursue higher education.

A.EARN AND LEARN SCHEME B.BOOK BANK FACILITY C.SCHOLARSH A. Students Group Insurance

BEST PRACTICE: - 2

A STEP TOWARDS SUSTAINABILITY

1. E-WASTE MANAGEMENT:

- The main objective of the project is to promote the E-waste management among IT department and library managing staff.
- To introduce and create awareness about the impacts of E-Waste on environment and its sustainability.

B.GREEN PURCHASE

C. ENERGY CONSERVATION

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | No File Uploaded |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The policies and activities of the institution are direct towards nurturing of a learners and transforming them into a successful personality. The girls are sensitized and made aware of their inner strength through a number of programmes. Events like gender sensitivities, Women Education, empowerment and human rights are regularly organised. DLLE has a project on Status of women in society. Surveys are conducted every year and analysis is forwarded to UOM for better policy making. Various competitions and awareness programmes mentioned above are the inborn culture of the institute. The Extension committees of the institution besides pandemic restrictions have conducted various events to create awareness and sensitivity towards society amongst students, thus directing them towards the path of emerging as a responsible citizen. The online programs had allowed students to showcase and improvise their skills and knowledge. Thus, keeping the values intact a new generation of sensitized girls is ready in the institution every year who besides curriculum take the challenges of so many activities which in turn makes them self reliant, empowered,

independent and a confident generation to face the further challenges of life.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

Plan of action for Academic year 2021-22

1. To start with short term courses like Language, personality development and so on.
2. To enroll student for courses under Skill Development Center.
3. To undergraduate I.T facility in the college.
4. To expansion of exam room to accommodate more staff for CAP and college examination work.
5. Renovation for college infrastructure.
6. To organizes FDP, research conference, webinar etc.
7. To apply for 3rd years of BAF (Natural growth).
8. New unaided staff Room.
9. To install AC in exam and NAAC room
10. To implement their norms of HOD for self finance courses.
11. Development of smart class by installing 8 -10 projectors.
12. Expansion of internet speed as per requirement.
13. To fulfill teaching workload as per university norms.
14. Automation of office and academic by having ERP application software.
15. Updation of college website.