

Minutes of Exam Committee Meeting held on 11 Sep 2020 at 11:30 AM

The meeting of Exam Committee was held on 11 Sep 2020 at 11:30 AM on Zoom platform. The following members were present in the meeting.

1. Mrs. Arjumand Z Rawal	Principal
2. Dr. Sajid Ali	Incharge Exam Committee
3. Mr. Arshad Shaikh	Teaching Staff
4. Mrs. Farah Khan	Teaching Staff
5. Mrs. Farzana Chawre	Teaching staff
6. Mrs. Savita Sawant	Member

Item No-01: To decide the date of SEM V/VI/II/IV question paper submission for online examination.

It was decided that all subjects teachers of SEM IV will submit their question papers by 28th Sep 2020, whereas the question papers of SEMII/SEM IV/ SEM V by 22 Sep2020. aekexam1920@gmail.com was given to subject teachers for submitting the question papers.

Question paper would be MCQ and will be based on the syllabus covered till march 13, 2020. Difficulty level of the question paper(easy, average, difficult) should be kept in mind while framing the MCQ. MCQ paper will be of 25 MCQ and it will be 1-hour duration and maximum 50 marks.

Item No-02: To prepare final SEM students data for online examination.

Mr. Zaid Hawaldar and Mr. Irfan Khan will prepare students data for online examination.

Item No- 03: To discuss the Internal/ practical/ ATKT/Semester End Exams mark submission.

It was decided that internal exams of regular students of SEM II/IV/VI, if any, should be completed online by collecting an assignment/ oral examination on zoom meeting/ Google meet/ telephonically and submit them by 10 Oct 2020.

Item.No-04: To discuss the process to conduct the online examination.



A survey of available resources (Smart Mobile phone, laptop, tab, internet connectivity etc) with students personal information(mobile No) will be conducted. These information are prerequisites for online exam.

The exam will be conducted through online system that should meet safety, security & administrative supports.

A zoom meeting and mock test for students will be conducted before the actual exam. Important instructions will be given to students regarding online exam.

The following members will upload the question papers.

Dr. Sajid Ali

Mrs. Farzana Chawre

Mr. Shaikh Arshad

Following staff will be in helpline

Mr. Sajid Ali (Arts)

Mrs. Farah Khan (Commerce, BMS & BBI)

Mrs.Savita sawant (Science)

Mrs. Archana Mishra (IT).

After Converting the marks into 75/80/100, the marks will be uploaded to university website.



By Order

DAAR-UL-REHMAT TRUST'S
A.E. KALSEKAR DEGREE COLLEGE
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ISO CERTIFIED 9001:2015

Exam Committee

10 Sept 2020

Notice

All the exam/ Result committee members are hereby informed that a online meeting will be held on 11 Sept 2020 at 11:30 AM on Zoom platform. All are requested to attend the meeting.

The agenda of meeting is as follows:

1. To decide the date of SEM V/VI/II/IV question paper submission for online examination.
2. To prepare final SEM students data for online examination.
3. To discuss the Internal/ practical/ ATKT/Semester End Exams mark submission.
4. To discuss the process to conduct the online examination.
5. Any matter with the kind permission of chair.



By order

Minutes of Exam Committee Meeting held on 29 Nov 2020 at 1:30 PM

The meeting of Exam Committee was held on 29 Nov 2020 at 1:30 PM on Zoom platform. The following members were present in the meeting.

1. Mrs. Farzana Chawre	Principal
2. Dr. Sajid Ali	Incharge Exam Committee
3. Mr. Arshad Khan	Member
4. Dr. Parveen Khan	Member
5. Dr. Zahid Ansari	Member
6. Mrs. Savita Sawant	Member

Item No-01: To decide the date of SEM I/II/III/IV/V/VI question paper submission for online examination.

It was decided that all subjects teachers will submit their question papers as per following dates.

SEM I/II/IV - 25 Dec 2020

SEM III - 20 Dec 2020

SEM V/VI- 15 Dec 2020

It was requested to the teachers to email their question papers on aeexam1920@gmail.com.

Question paper would be MCQ and difficulty level of the question paper(easy, average, middle and difficult) should be kept in mind while framing the MCQ. MCQ paper will be of 50 MCQs and students will have to attempt 40 questions only. it will be 1-hour duration and maximum 60 marks.

Item No-02: To prepare students data for online examination.

Mr. Zaid Hawaldar and Mr. Irfan Khan will prepare students data for online examination.

tem No- 03: To discuss the Internal/ practical/ ATKT/Semester End Exams mark submission.

It was decided that internal exams should be completed online by collecting an assignment/ oral examination on zoom meeting/ Google meet/ telephonically and email them on aekeexam1920@gmail.com.

Item N0-04: To discuss the process to conduct the online examination.

A survey of available resources (Smart Mobile phone, laptop, tab, internet connectivity etc) with students personal information(mobile No) will be conducted. These information are prerequisites for online exam.

The exam will be conducted through online system that should meet safety, security & administrative supports.

A zoom meeting and mock test for students will be conducted before the actual exam. Important instructions will be given to students regarding online exam.

Question papers will be uploaded by the exam committee.

Following staff will be in helpline

Mr. Arshad Khan/Dr. Vijay Srivastava (Arts)

Mr.. Zahid Ansari/ Mrs. Nuzhat parveen/ Dr. Parveen Khan (Commerce)

Mrs.Savita sawant (Science)

Mrs. Lubna Ali (BMS/BBI/BAF)

Mrs. Archana Mishra (IT).

Proctoring duty will be assigned to the teachers. After Converting the marks into 75/80/100, the marks will be uploaded to university website.


Exam Committee




Principal

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Exam Committee

22 Nov 2020

Notice

All the exam/ Result committee members are hereby informed that a online meeting will be held on 29 Nov 2020 at 1:30 PM on Zoom platform. All are requested to attend the meeting.

The agenda of meeting is as follows:

1. To decide the date of SEM I/II/III/IV/V/VI question paper submission for online examination.
2. To prepare students data for online examination.
3. To discuss the Internal/ practical/ ATKT/Semester End Exams mark submission.
4. To discuss the process to conduct the online examination.
5. Any matter with the kind permission of chair.



By Order

Minutes of Exam Committee Meeting held on 30 March 2021 at 7:30 PM

The meeting of Exam Committee was held on 30 March 2021 at 7:30 PM on Zoom platform.

The following members were present in the meeting.

1. Mrs. Arjumand Z Rawal	Principal
2. Dr. Sajid Ali	Incharge Exam Committee
3. Mr. Arshad Khan	Member
4. Dr. Parveen Khan	Member
5. Dr. Zahid Ansari	Member
6. Mrs. Savita Sawant	Member
7. Mr. Vijay Sri Vastava	Member

Item No-01: To decide the date of SEM I/II/III/IV/V/VI question paper submission for online examination.

It was decided that all subjects teachers will submit their question papers as per following dates.

SEM II/IV - 10 April 2021

SEM I/III - 20 April 2021

SEM V/VI - 25 April 2021

It was requested to the teachers to email their question papers on aekeexam1920@gmail.com.

Question paper would be MCQ and difficulty level of the question paper (easy, average, middle and difficult) should be kept in mind while framing the MCQ. MCQ paper will be of 50 MCQs. it will be 1-hour duration and maximum 50 marks.

Item No-02: To prepare students data for online examination.

Mr. Zaid Hawaldar and Mr. Irfan Khan will prepare students' data for online examination.

Item No-03: To discuss the internal/ practical/ ATKT/Semester End Exams mark submission.

It was decided that internal exams should be completed online by collecting an assignment/ oral examination on zoom meeting/ Google meet/ telephonically and email them on aekeexam1920@gmail.com.



Item N0-04: To discuss the process to conduct the online examination.

A survey of available resources (Smart Mobile phone, laptop, tab, internet connectivity etc) with students personal information(mobile No) will be conducted. These information are prerequisites for online exam.

The exam will be conducted through online system that should meet safety, security & administrative supports.

A zoom meeting and mock test for students will be conducted before the actual exam. Important instructions will be given to students regarding online exam.

Question papers will be uploaded by the exam committee.

Following staff will be in helpline


Mr. Arshad Khan/Dr. Vijay Srivastava	(Arts)
Mr.. Zahid Ansari/ Mrs. Nuzhat parveen/ Dr. Parveen Khan	(Commerce)
Ms. Tasneem Baig/ Ms Shaikh Mehak	(Science)
Mrs. Lubna Ali/Ms Amira Patwe	(BMS/BBI/BAF)
Mrs. Archana Mishra	(IT).

Following staff has been assigned the duty of proctoring

Mrs. Farzana Chawre
Mrs. Arjumand Siddiqui
Dr. Sajid Ali
Mr. Arshad Shaikh
Mr. Sanjay Kalekar
Mrs. Farah Khan

After Converting the marks into 75/80/100, the marks will be uploaded to university website.


Exam Committee


Principal

Principal

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Exam Committee

30 March 2021

Notice

All the exam/ Result committee members are hereby informed that a online meeting will be held on 30 March 2021 7:30 PM on Zoom platform. All are requested to attend the meeting.

The agenda of meeting is as follows:

1. To decide the date of SEM I/II/III/IV/V/VI question paper submission for online examination.
2. To prepare students data for online examination.
3. To discuss the Internal/ practical/ ATKT/Semester End Exams mark submission.
4. To discuss the process to conduct the online examination.
5. Any matter with the kind permission of chair.



By Order